



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद
Indian Institute of Information Technology, Allahabad
(A University Established under sec. 3 of UGC Act, 1956 vide Notification No. F. 9-4/99-U.3 Dated 4/08/2000 of Govt. of India)
(A Centre of Excellence in IT Established by Govt. of India)
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To,

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Sir,

I am submitting herewith **Electricity reimbursement claim** for the Month.....for Rs..... (in words.....
.....paid by me in cash/Cheque.

1.	Electricity Bill No.	
2.	Meter Number	
3.	Connection No. & Load	
4.	Billing Period	
5.	Meter Reading (Past- Present)	
6.	Consumed Units	
	Total	Rs.

For Kind reimbursement to me.

Yours faithfully,

Date:.....

Signature :.....

Name :.....

Designation :.....