



भारतीय सूचना प्रौद्योगिकी संस्थान इलाहाबाद
Indian Institute of Information Technology Allahabad
An Institute of National Importance by Act of Parliament
Deoghat Jhalwa, Allahabad-211015 (U.P.) INDIA

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**PROFORMA TO BE FILLED BY IIIT-A EMPLOYEES
WHO SEEK EMPLOYMENT ELSEWHERE**

(To be submitted in the Establishment Section at least 10 working days in advance of the last date of receipt of application by the advertised organization)

1. Name of the Employee :
2. Designation :
3. Department :
4. Post applied for (A copy of the Advertisement should be enclosed) :
5. Name and full mailing address of the organisation to which the enclosed application is to be sent :
6. Status of the Organization (Central, State Govt./Autonomous Body etc.) :
7. Particulars No., date and value of the IPC / Bank Draft etc. if enclosed with the application :
8. Whether advance copy of the application has already been forwarded, if so, give details as to the date sent :
9. Number of application(s) already sent during the current calendar year :
10. Last date of receipt of application in that organization :
11. Any other remarks :

Signature.....

Date.....

Name of Employee:

Designation:

Forwarding note of HOD/Section Incharge