Indian Institute of Information Technology, Allahabad

(An Institute of National Importance by Act of Parliament)

Indent Form (for items which are not available in Store Section)

Indent Number:			Date:	
Following material require	ed for (Dept./Sec/Cell):		Location:	
Sl No. Detail of Materials	Purpose	Quantity Demanded	Quantity Approved (by issuing Cell)	
1				
2				
3				
4				
5				
		Name of Indenter:		
Recommendation of HoD/Incharge (Dept./Sec/Cell.)		Designation of Indenter:		
Approved / Not Approved		Signature of Indenter :		
Director / Incharge (Cell/ S	ection)			
Received the items No./s				
,			eceiving Officer/Employ	
Note: Incomplete Indent	form will not be enterta	ū	g i i , r i	
Indian Insti		dan Tashmalası	Allahahad	
·		ion Technology,		
•	-	ortance by Act of Parliar are not available in Store Sec	•	
dent Number:	te i offit gor items which t			
ollowing material required for	(Dent /Sec/Cell):	Locati	on:	
No. Detail of	Purpose	Quantity	Quantity	
Materials		Demanded		
			(by issuing Cell)	
commendation of HoD/Incharg	ge (Dept./Sec/Cell.) D	esignation of Indenter:		
proved / Not Approved Sig		gnature of Indenter :		
rector / Incharge (Cell/ Section)			
eceived the items No./s				
			Receiving Officer/Emplo	