

**EXPRESSION OF INTEREST (EOI) FOR CABLE TV SERVICES AT HOSTELS AND OFFICE AREA**

Ref.No.: IIIT-A/SP/NIT/687/1023/2020

**INDIAN Institute of INFORMATION Technology ALLAHABAD**

*(An institute of National Importance established by GoI)*

**Deoghat, Jhalwa, Prayagraj – 211015 (UP) INDIA**



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Date of Issue of EOI: 16/06/2020

**Introduction:**

**Expression of Interest (EOI) is invited online through CPP Portal for all the OEM/reputed agencies/authorized dealers, who are engaged in the supply, installation, testing & commissioning of Corporate Cable TV Service. Manual submission of EOI shall not be accepted. The details of EOI are as under.**

The Indian Institute of Information Technology Allahabad (IIITA) was established in 1999, as a center of excellence in Information Technology and allied areas. The institute was conferred the "Deemed University" status by Govt. of India in the year 2000.

The Institute has been conceived with the ambitious objectives of developing professional expertise and skilled manpower in Information Technology (IT) and related areas. As an apex nucleating institute in the area of IT, the establishment of IIITA, is a major step of Govt. of India towards strengthening the indigenous capability necessary for exploiting profitably and harnessing multi-dimensional facets of IT at all levels, and attaining expertise to enable the country to emerge as a leading player in the global arena.

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The beautiful 100 acre campus, situated at Deoghat, Jhalwa, Prayagraj designed meticulously on the Penrose Geometry pattern, is being further topped by fine landscaping to give an all- round soothing effect to create a stimulating environment.

The campus is envisaged to be a fully residential one, with all its faculty, staff and students housed in different pockets.

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The EOI intends to invite the potential bidders to attend a bidder's conference with all details, for campus visit and other essential clarifications at their own cost. Potential bidders willing to attend the Pre-bid conference are requested to submit their EOI through CPP Portal and submit it before EOI submission End Date. Accommodation may be provided at IIITA guest house on sharing basis and payment of nominal charges as per institute rules & based on availability of the same.

For Site Visit (Schedule/time), required assessment and other technical queries related to enquiry, please contact to office of Server Room, Lecture Theater building, IIIT-A, Jhalwa Prayagraj, Sh. Ajay Kumar Tiwari Ph: 0532-2922153, Mobile: 9450878907, email-to.nm@iiita.ac.in

### **CRITICAL DATE SHEET**

Publish Date	16/06/2020
EOI Document Download Start Date	16/06/2020
EOI Submission Start Date	16/06/2020
Pre Bid Meeting	29/06/2020 (11: 00 AM)
Query submission last date	02/07/2020 (16 : 00 PM)
EOI Submission End Date	06/07/2020 (12 : 00 PM)
Technical EOI Opening Date	07/07/2020 (04:00 PM)
Validity of EOI	90 days from the end date of submission of EOI.
Note: All the EOI submitted firm are hereby informed that the pre-bid meeting is schedule on prescribed date which is mentioned in EOI critical date sheet and it will be held in the conference hall, 2 <sup>nd</sup> floor, Admin Extension building-I. The interested firm is requested to provide the contact person detail.	

1. EOI document may be downloaded from IIITA website <https://www.iiita.ac.in> (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under.
2. EOI shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.

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Applicants/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Applicants for the e- submission of the EOI online through the Central Public Procurement Portal for e- procurement at <https://eprocure.gov.in/eprocure/app>'. EOI documents may be scanned with 100 dpi with black & white option which helps in reducing size of the scanned document.

3. Not more than one EOI shall be submitted by one vendor to another vendor having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to EOI for the same contract as separate competitors. A breach of this condition will render the EOI of both parties liable to rejection.
4. An applicant who has downloaded the EOI from the IIITA website <https://www.iiita.ac.in> (For reference only) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> shall not modify the EOI form in any manner.

### **Instructions for Online EOI Submission:**

The Applicants are required to submit soft copies of their EOI electronically on the CPP Portal, Using valid Digital Signature Certificates. The instructions given below are meant to assist the Applicants in registering on the CPP Portal, prepare their EOI in accordance with the requirements and submitting their EOI online on the CPP Portal.

More information useful for submitting online EOI on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

### **REGISTRATION**

1. Applicants are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online Applicant Enrolment**" on the CPP Portal which is free of charge.
2. As part of the enrolment process, the Applicants will be required to choose a unique username and assign a password for their accounts.
3. Applicants are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the Applicants will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra / Capricorn etc.), with their profile.
5. Only one valid DSC should be registered by an Applicant. Please note that the Applicants are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Applicant then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

□ **SEARCHING FOR EOI DOCUMENTS**

1. There are various search options built in the CPP Portal, to facilitate Applicants to search active EOIs by several parameters. These parameters could include EOI ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for EOIs, wherein the Applicants may combine a number of search parameters such  
As Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a EOI published on the CPP Portal.
2. Once the Applicants have selected the EOIs they are interested in, they may download the required documents / EOI schedules. These EOIs can be moved to the respective 'My EOIs' folder. This would enable the CPP Portal to intimate the Applicants through SMS / e-mail in case there is any corrigendum issued to the EOI document.
3. The Applicant should make a note of the unique EOI ID assigned to each EOI, in case they want to obtain any clarification / help from the Helpdesk.

□ **PREPARATION OF EOI**

1. Applicant should take into account any corrigendum published on the EOI document before submitting their EOI.
2. Please go through the EOI advertisement and the EOI document carefully to understand the documents required to be submitted as part of the EOI. Please note the number of covers in which the EOI documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the EOI.
3. Applicant, in advance, should get ready the EOI documents to be submitted as indicated in the EOI document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. EOI documents may be scanned with 100 dpi with black & white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every EOI, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the Applicants. Applicants can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents maybe directly submitted from the "My Space" area while submitting an EOI, and need not be uploaded **again** and again. This will lead to a reduction in the time required for EOI submission process.

**□ SUBMISSION OF EOI**

1. Applicant should log into the site well in advance for EOI submission so that they can upload the EOI in time i.e. on or before the EOI submission time. Applicant will be responsible for any delay due to other issues.
2. The Applicant has to digitally sign and upload the required EOI documents one by one as indicated in the EOI document.
3. The server time (which is displayed on the Applicants' dashboard) will be considered as the standard time for referencing the deadlines for submission of the EOI by the Applicants, opening of EOI etc. The Applicants should follow this time during EOI submission.
4. All the documents being submitted by the Applicants would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of EOI opening. The confidentiality of the EOI is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any EOI document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/EOI opener's public keys. Overall, the uploaded EOI documents become readable only after the EOI opening by the authorized EOI openers.
5. The uploaded EOI documents become readable only after the EOI opening by the authorized EOI openers.
6. Upon the successful and timely submission of EOI (i.e. after Clicking "Freeze EOI Submission" in the portal), the portal will give a successful EOI submission message and a EOI summary will be displayed with the EOI No. and the date & time of submission of the EOI with all other relevant details.
7. The EOI summary has to be printed and kept as an acknowledgement of the submission of the EOI. This acknowledgement may be used as an entry pass for any EOI opening meetings.

**□ ASSISTANCE TO APPLICANTS**

1. Any queries relating to the EOI document and the terms and conditions contained therein should be addressed to the EOI Inviting Authority for an EOI or the relevant contact person indicated in the EOI.
2. Any queries relating to the process of online EOI submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232, 91- 7878007972 and 91-7878007973.

**Sub: Expression of Interest (EOI) is invited online through CPP Portal for all the OEM/reputed agencies/authorized dealers, who are engaged in the supply, installation, testing & commissioning of Corporate Cable TV Service. Manual submission of EOI shall not be accepted.**

**Terms of Reference:**

Terms of reference for this EOI are as follows:-

- a) Offers near to the scope of the work/requirements listed in this EOI will be qualified for invitation from the institute for demonstration to departmental users at IIIT Allahabad.
- b) After EOI stage, Tender will be issued in Two part Bid system (1.Technical or Techno- Commercial and 2. Price Offer or Financial Bid) through CPP Portal as well as IIIT Allahabad website. The second stage bidding may or may not be restricted only to the shortlisted bidders of EOI stage. Normal OTE/GTE bidding may be done.
- c) Agency/Organization, if found, to have indulged in any corrupt or fraudulent practices, their EOI document will not be considered.
- d) For technical queries related to enquiry, please contact to office of Server Room, Lecture Theater building, IIIT-A, Deoghat, Jhalwa, Prayagraj, Sh. Ajay Kumar Tiwari Ph: 0532-2922153, Mobile: 9450878907, email- [to.nm@iiita.ac.in](mailto:to.nm@iiita.ac.in)
- e) For any clarification you may contact through cpp portal any other mode of clarification could not be entertained.
- f) Director, Indian Institute of Information Technology Allahabad reserves the right to Alter/ cancel the process, if the necessity so arises, or to seek further information/details.

For other queries pertaining to this EOI, correspondence to be addressed to:

**JR (Store & Purchase)**

**Indian Institute of Information Technology Allahabad Deoghat,**

**Jhalwa, Prayagraj -211015**

**Phone: +91 0532-2922061**

**Email: [info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in)**

**Scope of Work:**

The IIIT Allahabad invites Expression of Interest (EOI) online through CPP Portal for “who are engaged in the supply, installation, testing & commissioning of Corporate Cable TV Service”.

- I. Bidder to provide cable service with all the International, National, Regional news Channels along with entertainment channels. Bidders have financial capabilities for supply and maintain good quality of cable/Dish TV channel service.
- II. Initial installation by a successful Bidder would be required to be completed without any gap in the connectivity of current cable/Dish TV service being provided.
- III. Bidder would be required to install/remove a new connection and Subsequent technical problems of cable subscription must be sorted out by the bidders.

IV. Bidder should have centralized complained number.

**Pre-Qualification and Other Requirements:**

The following documents are to be furnished by the Applicant along with Technical Details as per the EOI document (As applicable):

- i) Scanned Copy of valid certificate of registered company.
- ii) Scanned Copies of PAN card and GST registration certificate.
- iii) Letter of Application (As per the template attached in Annexure-I)
- iv) Copy of previous experience (Annexure-II)
- v) Copy of self-declaration (Annexure-III)
- vi) Bidder should have a minimum experience of three years in relevant field specially in installation of Corporate Cable TV Services of 100 or more clients. Firm should furnish two work order completion certificate for minimum 50 clients or more (submit documentary evidence).
- vii) The interested firm should have a turnover of at least **Rs. 10 Lakh** as revealed in the Annual Financial Statements reported in India in each of the last 3 Financial Years (2016-2017, 2017-2018, and 2018-2019). However, Start-up companies are encouraged as per GoI policies applicable in this case.
- viii) The interested firm should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the GoI/State Governments/Regulatory agencies.
- ix) Only Service Provider or their authorized channel partners should participate (submit documentary evidence).

**Annexure-I**

**LETTER OF APPLICATION**

*(On company letter head)*

**Sub: Expression of Interest (EOI) is invited online through CPP Portal for all the OEM/reputed agencies/authorized dealers, who are engaged in the supply, installation, testing & commissioning of Corporate Cable TV Service.**

1. Name of the Company: \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_
3. Contact Executive: \_\_\_\_\_
4. Name & Designation: \_\_\_\_\_
5. Telephone: \_\_\_\_\_
6. Fax: \_\_\_\_\_
7. Mobile: \_\_\_\_\_
8. Email: \_\_\_\_\_
9. Website: \_\_\_\_\_
10. Registration Number of the company: \_\_\_\_\_
11. PAN No.: \_\_\_\_\_
12. GST Registration No.: \_\_\_\_\_

**(Authorized Signatory)**

**Name:**

**Designation:**

**Stamp of the company:**



**Annexure-II**

**PREVIOUS EXPERIENCE**

Interested applicants may use the below form to showcase their experience in similar field. One form for each experience may be attached with the application.

S. No.	Particulars	Details
1.	Name of the Project	
2.	Location & State	Location: State:
3.	Capital Cost of the Project	INR _____ Rupees (in words) _____ _____
4.	Details of the Project	
5.	Experience of Applicant in similar Projects	_____ Years  (please enclose work orders, agreements, contracts with relevant authorities)
6.	Type of Organization	Please tick (enclose proof)  Company Partnership Trust Society Other, please mention

**Annexure-III**

**DECLARATION**

1. I/We, ..... Son/Daughter of Mr. /Ms. ....  
..... Proprietor/ Partner CEO/ MD/ Director/ Authorized Signatory of M/s am  
competent to sign this declaration and Execute this document.
2. I/We have carefully read and understood all the terms and conditions of the EOI, meet the same and  
hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the best  
of my knowledge and belief.
4. I/We am/ are well aware of the fact that furnishing of any false information/ fabricated document would  
lead to the summary rejection of my EOI at any stage besides liabilities towards prosecution under  
appropriate law.
5. Each page of the EOI document and attached annexure, if any, are authenticated, sealed and signed and I  
take full responsibility for the entire documents submitted.

**Signature of the Authorized Signatory (With  
Seal)**

**Place:**

**Date:**