

## **NOTICE INVITING QUOTATION**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
ALLAHABAD**  
**Devghat, Jhalwa, Prayagraj - 211 015 (U.P.) INDIA**

**CONDUCTING SURVEY OF FIRE EXTINGUISHERS AND FIRE HYDRANT  
SYSTEMS AT IIIT-ALLAHABAD**

**Ref. No.: IIITA/SP/NIT/1713/2602/2026**

**Department**  
**Institute Works Department (IWD), IIIT-Allahabad**

Contact Person:

**For Technical Query**  
JE (Electrical), IWD  
Email: [amishra@iiita.ac.in](mailto:amishra@iiita.ac.in)  
Tel: 0532-292-2590

**For Commercial Query**  
Stores & Purchase Section  
Email: [info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in)  
Tel: 0532-292-2804



## **REQUEST FOR PROPOSAL**

Indian Institute of Information Technology Allahabad (IIIT-Allahabad) invites Quotations from competent, experienced, and technically qualified firms/parties for carrying out a comprehensive survey of all Fire Extinguishers and Fire Hydrant Systems installed at the Institute.

The purpose of this NIQ is to identify and shortlist capable firms who can undertake the physical verification, condition assessment, tagging, mapping, and preparation of a detailed status report of all fire safety equipment installed across the IIIT-A campus.

Interested firms may quote the rates in the prescribed format to **"The Deputy Registrar (Stores & Purchase), Indian Institute of Information Technology Allahabad, Devghat, Jhalwa, Prayagraj – 211 015, U. P.**

S No.	Description of Work	Qty	Rate/Unit	Total Amount
1	Survey of Fire Extinguishers	As per actual		
2	Survey of Fire Hydrant System	As per actual		
5	Preparation of consolidated report & inventory	1 Job		
6	Tagging/Labeling charges (if any)	As per actual		
<b>Total Amount (in Rs.)</b>				
<b>GST (Please specify applicable %)</b>				
<b>Grand Total</b>				

## **SCHEDULES OF EVENTS**

The eligible participants are requested to note that dates mentioned in the schedule of events IIIT Allahabad reserves rights to modify these dates at any time.

S No.	Event	Timeline
1.	Publication of Notice Inviting Quotation (NIQ)	03/02/2026
2.	End date of submission of Notice Inviting Quotation	14/02/2026 04:00 PM
3.	Publication of Corrigendum, if any	06/02/2026 04:00 PM
4.	Opening of Notice Inviting Quotation (NIQ)	14/02/2026 04:30 PM

## **SUBMISSION PROCESS**

Tenderers/Bidders are requested to submit the NIQ by courier/speed post with details of specifications, terms & conditions superscribing the name of the tender, ref. number and closing date on the top of the envelope addressed to the Deputy Registrar (Stores & Purchase), IIIT-Allahabad upto 14/02/2026, 04:00 PM. Quotations duly sealed may also be dropped in the tender box placed in the office of Deputy Registrar (Stores & Purchase), IIIT-Allahabad Postal delay will not be entertained.

Bid documents submitted by the Bidder should be concise and contain only relevant information as required under the Bids shall consist of supporting proofs and documents as defined in the Eligibility criteria.

## **PERIOD OF VALIDITY OF NIQ**

The proposal shall remain valid till 45 days from the date of opening of Bid. However, in exceptional circumstances, IIIT-Allahabad ask for extending the period of validity and such a request shall be binding on bidders.

## **SCOPE OF WORK**

The selected firm shall be required to:

1. The survey shall be carried out and completed in full compliance with the provisions and requirements of IS:2190-2024
2. Propose the latest and suitable fire Extinguisher as per IS:2190-2024 against the expired/New recommendation of Fire Extinguishers
3. To conduct a detailed physical survey of all Fire Extinguishers installed across the Institute campus, including academic buildings, hostels, administrative blocks, laboratories, server rooms, residential areas, pump houses, substations, and other



common areas, along with all associated fire safety allied items installed at these locations.

4. Conduct a **survey of Fire Hydrant Systems**, including but not limited to:

- Hydrant points
- Hose reels
- Yard hydrants
- Landing valves
- RRL Hose
- Hose boxes
- Fire pumps, panels, and water storage tanks
- Functional status
- Hose pipe conditions
- Pressure status (if applicable)
- Valve conditions
- Leakages/obstructions
- Availability of hydrant accessories

5. Record and verify the following details for Fire Extinguishers:

- Type (CO<sub>2</sub>, DCP, Water, Clean Agent, etc.)
- Capacity
- Location
- Serviceability & condition
- Last refill/servicing date
- Expiry status
- Physical damages/defects

6. Prepare a **building-wise and floor-wise inventory** (in Excel/PDF format).

7. Submit:

- Final Report with photographs
- List of non-functional/damaged items
- Recommendations for repair, replacement, refilling, or upgradation

8. Tagging and numbering of all equipment using durable stickers/labels.

9. Provide **CAD/Map-based location marking** (if available) or structured layout chart.

10. The tentative format of the Fire Survey, proposed to be adopted, is enclosed at **Annexure-I** for reference.

### **ELIGIBILITY CRITERIA**

Firms submitting the NIQ must fulfill the following:

- 1) The firm shall be registered under GST and shall possess a valid PAN issued by the

competent authority.

- 2) The firm shall have minimum 15 (fifteen) years' experience in the field of fire safety inspection, maintenance, or allied services. Documentary evidence in support of the experience shall be furnished.
- 3) Bidder or OEM shall be authorized from Fire Electrical safety Govt. Department
- 4) The survey/inspection shall be carried out by a qualified and experienced Fire Officer or by personnel qualified as an ISO Auditor in Environment & Safety. Copies of qualification certificates and experience credentials shall be submitted along with the bid.
- 5) The bidder shall submit an undertaking that it has not been blacklisted or debarred by any Central/State Government Department, Public Sector Undertaking, Autonomous Body, or statutory authority as on the date of submission of the bid.
- 6) The bidder shall have technically competent manpower for execution of fire safety works, such as a retired Fire Officer from any Government Organization or PSU.

#### **TERMS & CONDITIONS**

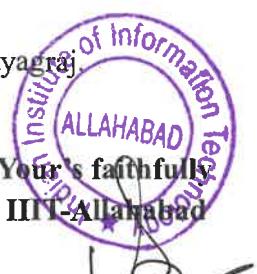
1. The Institute reserves the right to accept or reject any NIQ without assigning any reason.
2. Submission of NIQ does not automatically assure selection.
3. All survey activities must be carried out during Institute working hours.
4. The firm shall be responsible for the accuracy of data collected.
5. Damages, if any, to Institute property during the survey will be borne by the firm.
6. Payment terms will be specified in the subsequent tender/WO.
7. The work must be completed within the timeline specified after issue of Work Order.
8. All safety protocols must be followed during the survey.
9. It is mandatory to sign & stamp on all the papers of the tender/ enquiry letter.
10. Tenderers are desired to quote all the items as mentioned above, failing which quotation will not be considered.
11. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation shall be rejected outright.
12. Conditional quotations are liable to be rejected. In the event of acceptance, the Director's decision shall be final and binding on both the parities. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications will not be considered.



13. The right to accept or reject any tender/quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
14. Payment will be made within fifteen days after completion of work and satisfactory report. No conditions/clause with regard to interest etc. shall be entertained.
15. The Institute reserves the right to accept or reject any or all quotations without assigning any reason thereof.
16. Bidders who have previously failed to execute any supply order after issuance of the contract, by IIIT-A during the last 02 years from the publication date of this bid are not eligible to participate.
17. If the supplier/Contractor/Agency fails to execute the contract and informs IIITA about its inability to execute the order and non-compliance of the contract, the supplier/Contractor/Agency shall be liable for debarred for a period of 02 years and bid security will be forfeited.
18. Intending bidders/tenderers are advised to visit [www.iiita.ac.in](http://www.iiita.ac.in) for regular updates, if any, till the closing date of tender for any corrigendum/addendum/ amendment. IIIT-A will not be responsible for ignorance of corrigendum.
19. Tenders may fee. free to contact the Purchase Section through E-mail [info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in) for any clarifications.
20. The lowest rate will not be the basis of the claim to get the order.
21. All legal disputes shall be subject to the Jurisdiction of Hon'ble Court of Prayagraj.

Prepared By

YK 3/2/26  
Deputy Registrar (S&P)



FIRE RISK AUDIT SURVEY REPORT

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