



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/ENQ/SP/1365/2035/2023

Date: 28/07/2023

Limited Time Tender Enquiry

M/s.

.....

Ph. No.:

Sub: Quotation for "Sleeveless Nehru Jacket (Sadri)" at IIIT-A

Enquiry issue date : 28 /07/2023

Last submission date : 04 /08/2023 upto 12:00 Noon

Opening of Bid : 04 /08/2023 at 4:00 PM

Dear Sir,

Institute intends to purchase " Sleeveless Nehru Jacket (Sadri)" for which quotations are invited as per details given in below, kindly submit your quotation in prescribed format as follows:

Sl. No	Description of Work	Qty.	Unit/Rate (Rs.)	Taxes (GST)	Amount (Rs.)
	Sleeveless Nehru Jacket (Sadri) Specification 1. Khadi Jute or Better 2. Matching Color Aster Underneath 3. High Quality Pasting Material Color will be specified alongwith the size after award of the order	650			
	Premium Sleeveless Nehru Jacket (Sadri) Specification 1. Mistair by Siyaram or better fabric 2. Matching Color Aster Underneath 3. High Quality Pasting Material Color will be specified alongwith the size after award of the order	35			
Total (in Rs.)					
GST @.....					
Grand Total (in Rs.)					

You are requested to submit the sealed quotation by courier/speed post with complete details of specifications, terms & conditions, etc. **upto 04 /08/2023 at 12:00 Noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Joint Registrar (S&P), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. **Kindly mention enquiry number, subject, due date, contact address etc., on your quotation. Incomplete quotation will not be accepted.**

Quotation should be addressed to **Joint Registrar (S&P), IIIT-Allahabad, Deoghat Jhalwa, Prayagraj -211015.**

Note:

1. FOR destination IIIT-Allahabad, Deoghat Jhalwa, Prayagraj.



(Handwritten signatures)

2. Different Size and corresponding color will be specified at the time of placing order.
3. The mention quantity is approx. quantity; it may decrease/increase upto 10%. The Payment will be made as per actual basis.
4. **Sample Submission:** Sample of jacket should be mandatorily submitted along with the bid. (Without sample the bid may not be considered). Sample approval will be a part of technical evaluation and based on which, bids will be qualified or disqualified. Decision regarding sample approval taken by the designated committee shall be final.
5. **Validity:** Quoted rate should be valid at least for 90 days from the date of opening of the tender.
6. Tenderer should submit GSTIN registration copy with quotation.
7. It is mandatory to sign & stamp on all the papers of the tender/ enquiry letter.
8. Tenderers are desired to quote all the items as mentioned above, failing which quotation will not be considered.
9. Enquiry/tender must be quoted in the prescribed format on the letterhead of the firm/vendor, otherwise quotation shall be rejected outright.
10. **Delivery Period:** Delivery of items should be completed within 03 weeks from the receipt of the supply order, If the supply is delayed beyond the stipulated time of completion penalty of 1% per week or part thereof of the total cost shall be imposed at the discretion of the competent authority. The penalty may be up to 10% of the total accepted bid value. Extension if any, with penalty will be applicable.
11. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications and committee, the firm, will have to replace the fake/ sub-standard items with genuine quality ones immediately. Additionally, they will also be liable to be blacklisted.
12. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision shall be final and binding on both parties. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications will not be considered.
13. The right to accept or reject any tender/ quotation, partially or wholly, including the lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained T&Cs.
14. **Payment Terms:** Payment will be made within fifteen days after completion of work and a satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
15. **Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website only www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in for regular updates, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.**
16. Tenderers may feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No.: 0532-292-2051/2217/2213) for any queries.
17. The lowest rate will not be the basis of the claim to get the order.
18. All legal disputes shall be subject to Jurisdiction at courts at Prayagraj.

Prepared by

Joint Registrar (Store & Purchase)

Read and accepted.

Signature & stamp of Bidder or
Authorized Signatory

Copy to:

- PS to Director for kind information