



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref.No.: IIIT-A/SP/459//77/2021

Date: 07/01/2021

Enquiry Letter

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Subject: Quotation for Renewal of Insurance of Institute Vehicle at IIIT-A

Enquiry issue date: 07/01/2021

Last date of submission: 21/01/2021 at 12:00 noon

Opening date: 21/01/2021 at 01:00 PM

Security Money/Performance Guarantee: as per terms & conditions of IRDA

Dear Sir,

The Institute intends the **Renewal of Insurance of Institute Vehicle at IIIT-A** for which sealed offers are invited from the registered Insurance Companies licensed by IRDA, you are requested to quote your rates in prescribed format as per details given below:

S. No.	Name of Vehicle	No. of vehicles	Insurance effective from 03/02/2021	Insured Declared Value	Unit rate	Total Premium Amount
1	Toyota Innova Crysta (UP 70 AG 2446)	1	13/02/2021			
2	Tata Sumo Gold (UP 70 AG 2456)	1	13/02/2021			
3	Tata Sumo Gold (UP 70 AG 2457)	1	13/02/2021			
Total-						
Taxes (GST)-						
Grand Total (after round off)-						

* Order will place on the basis of Quoted Rates and Highest Insured Declared Value.

You are requested to submit the most competitive quotation by courier/ speed post with complete details, Terms & Conditions etc. **upto 21/01/2021 till 12:00 Noon**. Quotations duly sealed in envelope superscribed Quotation for "**Renewal of Insurance of Institute Vehicle**" may be dropped in the tender box placed in the office of the Joint Registrar (S&P), IIIT-Allahabad.

Quotation should be addressed to Joint Registrar (S&P), IIIT-Allahabad, Deoghat Jhalwa, Prayagraj-211015.



Terms and Conditions:

1. The Company should be registered with IRDA and submit the proof of same.
2. The Company should have GST registration no.
3. Enquiry must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation shall be rejected outright.
4. The quotation of firm blacklisted by any IIT/IIIT/NIT/Government Department /PSU/PSU Banks/Autonomous Bodies/Statutory Bodies in India will not be considered.
5. Tenderers may feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for any queries.
6. The tenderer should sign & stamp the tender form at each page at the end in token of the acceptance of all the terms and conditions of the tender.
7. The enquiry of lowest rate cannot be claimed as a right to be awarded that Insurance policy.
8. Director, IIIT-A reserves the right to alter/modify any or all conditions of this tender and to reject of accept any quotation.
9. All disputes are subject to jurisdiction of courts at Prayagraj.


Prepared by


Joint Registrar (S&P)


Copy to:

- PS to Director - for kind information of Hon'ble Director