



# भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament  
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/ENQ/Purchase/444/6/3/2019

Date: 13/02/2019

## Enquiry Letter

M/s. ....  
.....  
.....

Ph. No.: .....

**Sub: Quotation for Providing dedicated Earthing System for Spintronics Lab at IIIT-Allahabad.**

**Enquiry issue date : 13/02/2019**

**Last submission date : 06/03/2019 upto 12:00 Noon**

**Opening of Bid : 06/03/2019 at 4:00 PM**

**EMD Amount : Rs.1,500/- (Rs. One Thousand Five Hundred Only) through RTGS/NEFT.**

Dear Sir,

Institute intends to execute the work of "Providing a dedicated Earthing System for Spintronics Lab at IIIT-Allahabad" for which quotations are invited as per details given in below. Interested & suitable Tenderer can participate :

Sl. No	Description of Works	Unit	Qty.	Unit/Rate (Rs.)	Amount (Rs.)
1	Earthing with Copper plate 600 mm X 600 mm X 6 mm thick including accessories, and providing masonry enclosure with cover plate having locking and watering arrangement up to 2.7 meter long etc. with charcoal/ coke and salt as required. DSR(EM)-2016, No. 5.4	Set	2.00		
2	Providing and fixing 25 mm X 5 mm copper strip in 40 mm dia G.I. pipe from earth electrode including connection with brass nut, bolt, spring, washer excavation and re-filling etc. as required. DSR(EM)-2016, No. 5.10	Mtrs	3.50		
3	Supply and laying of 50mm multistand copper flexible wire green colour make Havell's, Plaza, Fenolex in the existing casing capping and termination with require 2 nos ring type lug of suitable size.	Mtrs	65.00		
4	Supply and fixing of Copper earth plate of 300mm x 50mm x 5mm by making five outlet of M12 x 40mm long copper nut bolt with the provision of wall mounted arrangement with 50mm insulator for maintaining the gaps in between wall and earth plate.	Nos.	6.00		

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Sl. No	Description of Works	Unit	Qty.	Unit/Rate (Rs.)	Amount (Rs.)
5	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m. DSR-2016, No. 2.8.1. All kinds of soil	CuM	3.50		
<b>Sub-total-</b>					
<b>GST @ 12.0%</b>					
<b>Total -</b>					

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions warranty/guarantee etc. **up to 06/03/2019 (12:00 Noon)**. Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In-Charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty In-Charge Purchase, IIIT-Allahabad, Deoghat Jhalwa, Prayagraj - 211015**. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.

**Note:**

1. FOR destination IIIT-Allahabad.
2. Preference will be given to the Manufacturer/Sole Distributors/Government approved contractors.
3. EMD fee Rs. 1,500/- (One Thousand Five Hundred Only) should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). **"Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department are exempted from EMD. Such bidder needs to submit relevant document along with technical bid of tender.**

All the transaction for EMD/ Bank Guarantee/ Performance Guarantee/ Security Deposit etc. should be directly transferred into the bank account (IIITA General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT.

The detail of institute's Bank account is as below;

**Bank Account Name:** IIIT-A General AC

**Bank Name:** Indian Overseas Bank

**Address:** 61, M.G. Marg, Civil Lines, Allahabad

**Account No.:** 035001000060976

**IFSC Code:** IOBA0000350

4. Contractor should be registered in Central Government in appropriated class like CPWD, MES, PWD etc. (Should be attached documentary evidence).
5. The vendor are desired to furnish copies of minimum 01 work order of total amount up to Rs.50.00 thousand during the financial year 2015-2016, 2016-2017 & 2017-2018 relating to similar work (Attach documentary evidence).

*Handwritten signature*

6. Quoted rate should be valid at least for 60 days from the last date of submission of tender.
7. Tenderer should submit GSTIN registration copy with quotation.
8. It is mandatory to sign & stamp of all the papers of the tender/ enquiry letter and attached evidence papers of all on claims/accessories maze.
9. One vender can quote only one bid.
10. Tenderers are desired to quote all the items as mentioned above, failing which quotation will not be considered.
11. All work will be carried out as per norms & specifications of CPWD. Additional items, if any, which are not mentioned in BOQ will be carried out as per norms of CPWD / instruction of Engineer in charge (E I/C).
12. The defect liability period will be 12 month from the date of completion. 5.0% of the total value of the tender will be deduct from the agency bill and same will be released after completion of defect liability period.
13. The mentioned quantity is approx quantity; it may decrease/increase by upto 10%. The payment will be made as per actual measurement/supply, as certified by E I/C.
14. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation shall be rejected outright.
15. Work should be completed within 05 weeks from the receipt of the Purchase order and after site clearance. If, the work delayed beyond the stipulated time of completion, penalty of 1% per week of total cost shall be imposed at the discretion of competent authority. The penalty may be upto 10% of the total accepted bit value.
16. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately. Additionally they will also be liable to be blacklisted.
17. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision shall be final and binding on both the parities. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications will not be considered.
18. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
19. In case the selected firm fails to complete the job within maximum specified period, Institute reserves the right to get the job done by any other firm and the difference of cost, if any, shall be recovered from the defaulting firm from the balance payment due.
20. Payment will be made within fifteen days after completion of work and satisfactory report. No conditions/clause with regard to interest etc. shall be entertained.
21. All the documents submitted must be legible and self attested, Otherwise it is likely to be rejected.
22. To accord wide publicity, the details are also available on our web site ([www.iiita.ac.in](http://www.iiita.ac.in)), may be seen.
23. The tender will be opened in the presence of the tenderers or authorized representatives interested to be present on **06/03/2019 at 4:00 PM**. Vendors are desired to submit their



- authorization letter along with a photocopy of their photo identity card. Please carry the same original proof of identity for verification purpose at the time of opening of the tender/enquiry.
24. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website only [www.iiita.ac.in](http://www.iiita.ac.in). Intending tenderers are advised to visit [www.iiita.ac.in](http://www.iiita.ac.in) for regular updates, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
  25. For any technical queries, please contact Sh.G. R. Singh, AE (0532-292-2034).
  26. Tenderers may feel free to contact Purchase Section through E-mail-[info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in) (Ph. No. : 0532-2922051) for any queries.
  27. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
  28. The lowest rate will not be the basis of claim to get the order.
  29. All disputes are subject to Jurisdiction of Allahabad Courts only.



Assistant Registrar (Purchase)

**Read and accepted**

**Signature & stamp of Bidder or  
Authorized Signatory**