



# भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament  
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/ENQ/AR(P)/359/291/2018  
Date: 02/08/2018

## Enquiry Letter

M/s. ....

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Ph. No.: .....

**Sub: Quotation for Floor repairing work of Toilet at IIIT-Allahabad.**

**Enquiry issue date:** 02/08/2018

**Last submission date:** 21/08/2018 upto 12:00 Noon

**Date of opening:** 21/08/2018 at 4:00 PM

**Dear Sir,**

Institute intends "**Floor repairing work of Toilet**" at IIIT-Allahabad for which quotations are invited as per details given in below:-

Sl. No.	Items description	Unit	Qty.	Unit Rate	Amount (Rs.)
<b>A. Demolishing of Toilet floor-</b>					
1	Demolishing Cement / lime concrete manually/ by mechanical means and disposal of material within 50 metres lead as per direction of Engineer-in-charge.	Cum	4		
<b>Total of A-</b>					
<b>B. Making Nali for Urinal &amp; washbasin drain line to connect main sewerage drain point</b>					
1	Nali Making with Brick work with modular extruded burnt fly ash clay sewer bricks (conforming to IS : 4885) in arches in foundation and plinth in cement mortar 1:3 (1 cement : 3 fine sand).	Cum	1		
2	12 mm cement plaster finished with a floating coat of neat cement of mix :				
2	1:4 (1 cement: 4 fine sand)	sqm	5		
3	Making hole / Cutting holes up to 15x15 cm in R.C.C. floors and roofs for passing drain pipe etc. and repairing the hole after insertion of drain pipe etc. with cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size), including finishing complete so as to make it leak proof.	each	6		
<b>Total of B-</b>					
<b>C. Making of Toilet floor &amp; Wall</b>					
1	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, complete in all manner etc. complete. 11.3.1 40 mm thick with 20 mm nominal size stone aggregate.	sqm	10		
2	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300 mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in all colours, shades, except White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick Cement Mortar	sqm	15		

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	1:4 (1 Cement : 4 Coarse sand), including pointing the joints with white cement and matching pigments etc., complete.				
3	Providing and fixing 1st quality ceramic glazed wall tiles (300x200 mm) conforming to IS:15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	sqm	10		
<b>Total of C-</b>					
<b>D.</b>	<b>Providing &amp; fixing of Urinal and Urinal Separator</b>				
1	Providing and fixing stone slab with table rubbed, edges rounded and polished, of size 75x50 cm deep and 1.8 cm thick, fixed in urinal partitions by cutting a chase of appropriate width with chase cutter and embedding the stone in the chase with epoxy grout or with cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 6 mm nominal size) as per direction of Engineer-in-charge and finished smooth.				
2	White Agaria Marble Stone	sqm	5		
3	Supply and fixing of White Vetricious Urinal	each	1		
<b>Total of D-</b>					
Su-total of A,B,C,D -					
GST -					
<b>Grand Total -</b>					

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions warranty/guarantee etc. **upto 21/08/2018 (12:00 Noon)**. Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In-Charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty In-Charge Purchase, IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015. Kindly mention enquiry reference number, subject, due date contact address etc on envelopes. Incomplete quotation will not be accepted.**

**Note:**

- FOR destination IIIT-Allahabad.
- Contractor should be registered in Central Government in appropriated class like CPWD, Mes, PWD etc. (Should be attached documentary evidence)**
- The vendors are desired to furnish copies of at least 02 work orders of 1 Lakh each during the financial year 2015-16 & 2016-2017 relating to similar work (attach documentary evidence) .**
- Quoted rate should be valid at least for 60 days.
- Vendors are desired to quote all the items as mentioned above, failing which quotation will not be considered.
- The mention quantity is approx quantity; it may decrease/increase upto 10%. The payment will be made as per actual measurement/supply.
- Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation may be rejected.
- Work should be completed within 03 weeks from the receipt of the Purchase order. If, the work delayed beyond the stipulated time of completion penalty of 1% per week of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
- If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
- Rate quoted by the firm should not be higher than the MRP/prevailing market rate.
- Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications. The

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- quotation which is not as per our required specifications, will not be considered on any ground.
12. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
  13. In case the firm fails to complete the job within maximum specified period Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
  14. Payment will be made within fifteen days after completion of work and satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
  15. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
  16. In view of wide publicity the details are also available on our web site ([www.iiita.ac.in](http://www.iiita.ac.in)), may be seen.
  17. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website [www.iiita.ac.in](http://www.iiita.ac.in). Intending tenderers are advised to visit [www.iiita.ac.in](http://www.iiita.ac.in) for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment IIIT-A will not be responsible for ignorance of corrigendum.
  18. For any technical queries, please contact Sh. Shivakant Tripathi, JE (0532-2922088).
  19. May feel free to contact Purchase Section through E-mail-[info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in) (Ph. No. : 0532-2922051) for other queries.
  20. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
  21. The lowest rate will not be the basis of claim to get the order.
  22. All disputes are subject to Jurisdiction of Allahabad Courts.

**Assistant Registrar (Purchase)**

**Read and accepted**

**Signature & stamp of Bidder or  
Authorized Signatory**