



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref. No. : IIIT-A/ENQ/FIP/305/280 / 2018
Date : 25/07/2018

TENDER NOTICE

Sealed quotations are invited under Two Bid Systems (Technical & Financial) for "**Replacing of defective mirrors of bath room in Academic, Visitor's & Hostels Buildings** " at Indian Institute of Information Technology, Allahabad. The detailed specifications and terms & conditions are given in **Annexure I, II & III**. You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions etc.

The "Technical and Commercial Bids" in two separate sealed envelopes placed in a single envelope with name of the tender, ref. number and closing date subscribed on the top of the envelope addressed to the Faculty Incharge Purchase, IIIT-Allahabad upto **14/08/2018 at 12:00 noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty Incharge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

The technical bid received in prescribed proforma will be opened in the presence of the tenderers, or authorized representatives interested to be present, on **14/08/2018 at 04:00 P.M.** The Financial bids of technically qualified tenderers will only be opened after technical evaluation by the Technical Committee. Basic rate, taxes and freight charges etc. must be quoted separately,

Faculty Incharge Purchase

Copy to:

- PS to Hon'ble Director- for kind information to Hon'ble director please

Technical Bid
(On letter head of the Firm & in a separately sealed envelope)
PROFORMA FOR APPLICATION

- 1.Name of the firm :-
- 2.Address of the firm :-.....
- 3.....
- 4.Phone Number (With Code):-
- 5.Proprietor's name: -
- 6.Email Id.....
7. Address of Proprietor: -
- 8.Name of Proprietor/Partners.....
- 9.Details of the firm:-
 - (a)Date from which the firm is operating: -
 - (b)Turnover of the firm during: - FY 2014-15 (₹).....
FY 2015-16 (₹).....
FY 2016-17 (₹).....

(Please attach documentary evidence)

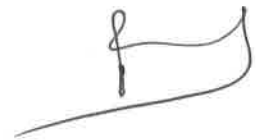
- (c) PAN No. :- (d) TIN No. :-

10.**E.M.D.:** EMD fee **Rs.11,600/- (Eleven Thousand Six Hundred Only)** should be directly transfer into the bank account (IIITA General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed with the Technical Bid document in a separate envelop.

All the transaction for EMD/ Bank Guarantee/ Performance Guarantee/ Security Deposit etc. should be directly transfer into the bank account (IIITA General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT. The receipt should be enclosed with the Technical Bid document in a separate envelop.

The detail of institute's Bank account is as below;

Bank Account Name: IIIT-A General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Allahabad
Account No.: 035001000060976
IFSC Code: IOBA0000350
Amount of EMD as below:



Sl. No	Description	EMD Amount	RTGS/NEFT Details
1.	Replacing of defective mirrors of bath room in Academic, Visitor's & Hostels Buildings at IIIT-A	11,600.00	

Terms and Conditions:

1. FOR destination IIIT-Allahabad.
2. **Contractor should be registered in Central Government in appropriate class like CPWD, MES, PWD etc. (Should be attached documentary evidence)**
3. **Minimum turnover of the firm should be 15 Lac at least or more in last two financial years separately (2015-16 & 2016-2017). (Should be attached documentary evidence)**
4. **The vendor are desired to furnish copies of 02 minimum work orders of 5.0 Lakh during the financial year 2015-16 & 2016-2017 relating to similar work (Should be attached documentary evidence) .**
5. Quoted rate should be valid at least for 60 days.
6. Vendors are desired to quote all the items as mentioned Annexure-II, failing which quotation not be considered.
7. The mentioned quantity is approx quantity; it may decrease/increase upto 10%. The payment will be made as per actual measurement/supply.
8. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation may be rejected.
9. Work should be completed within 03 weeks from the receipt of the Purchase order. If, the work delayed beyond the stipulated time of completion penalty of 1% per week of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
10. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
11. Rate quoted by the firm should not be higher than the MRP/prevaling market rate.
12. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications, will not be considered on any ground.
13. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
14. In case the firm fails to complete the job within maximum specified period Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
15. Payment will be made within fifteen days after completion of work and satisfactory report. No conditions/clause with regard to interest etc. shall be entertained.
16. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
17. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.

18. Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:.....

Type of Account Name:.....

Address of Branch:.....

Account No:.....

IFSC Code:.....

19. The tender will be opened in the presence of the tenderers or authorized representatives interested to be present on **14/08/2018 at 4:00 PM**. Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry.
20. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
21. For any technical queries, please contact Sh.G. R. Singh, AE (0532-2922034).
22. May feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for other queries.
23. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
24. The lowest rate will not be the basis of claim to get the order.
25. All disputes are subject to Jurisdiction of Allahabad Courts.
26. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.


Faculty In-Charge Purchase

Read and accepted

Signature & stamp of Bidder or

Authorized Signatory

Annexure-III

**Financial Bid
(Bill of quantity)**

(To be quoted on the company letter head with the below prescribed proforma only)
(Sealed separate envelop)

Sl. No.	Item Description	Unit	Qty.	Unit rate (Rs.)	Amount (Rs.)
1.	Removing of defective mirrors of different sizes along with wooden back support and wooden bead from the various location of different buildings in the premises of IIIT-A due to not showing proper images and shifted to Boy's Hostel -V Campus.	Sq fit	115.00		
2.	Supply & Fixing of new mirror of 5mm thick of Saint globin / Modi guard make with back support PVC sheet 6mm thickness and framing with 2" width moulded plastic / PVC bead with provision of mounting/ hanging arrangement.	Sq fit	826.25		
3.	Supply & Fixing of 2" width moulded Plastic / PVC bead for the good condition mirror by removing the defective & damaged wooden bead framing at various location of different buildings in the premises of IIIT-A.	R fit	206.00		
4.	Supply & fixing of PVC sheet of 6mm thickness or as per suitable for existing mirror back sheet.	Sq fit	150.00		
				Sub-Total Rs.	
				GST@ 18% Rs.	
				Total Rs.	

*Quantity may be increased or decreased.


Signature of the tenderer with seal