



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref. No. : IIIT-A/ENQ/FIP/ 289/050 / 2018

Date : 19th April 2018

Tender Notice

Sealed tenders are invited under **Two Bid Systems** for the **Purchase of Nano Drop Spectrophotometer** at Indian Institute of Information Technology, Allahabad. The detailed specifications and terms & conditions are given in **Annexure I, II, III, IV, V**. Tender document may be downloaded from the Institute website www.iiita.ac.in

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions, warranty/guarantee etc. Quotation should be in two separate sealed envelopes "Technical and Commercial Bids" and placed in a single envelope with name of the tender, ref. number and closing date subscribed on the top of the envelope addressed to the Faculty In-charge Purchase, IIIT-Allahabad upto **15/05/2018 at 12:00 noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty In-charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

The technical bid received in prescribed proforma will be opened in the presence of the tenderers, or authorized representatives interested to be present, on **15/05/2018 at 04:00 P.M.** The Financial bids of only technically qualified tenderers will be opened after evaluation by the Technical Committee. Basic rate, taxes and freight charges etc. must be quoted separately.

Assistant Registrar (Purchase)

Copy to:

- PS to Director - for kind information of Hon'ble Director.

Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

1. Name of the firm :-
2. Address of the firm :-
3. Phone Number (With Code):-
4. Proprietor's name: -
5. Address of Proprietor: -
6. Proprietor's Phone No. :-
7. Email Id:
8. Details of the firm:-
 - (a) Date from which the firm is operating: -
 - (b) Turnover of the firm during: - FY 2015-16 (₹).....
FY 2016-17 (₹).....

(Please attach documentary evidence)

- (c) PAN No. :-
- (d) TIN No. :-
- (e) Service Tax Registration No. (If any):-.....

9. **E.M.D.** : The tenders should be accompanied in a form of a **Demand Draft/FDR** or **Bank Guarantee** in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad** (Any bid without EMD will not be considered). EMD should be enclosed with the Technical Bid document in a separate envelop. The EMD will be returned to the unsuccessful bidders within 15 days and to the **successful bidders have to submit bank guarantee of 10% of total value, valid beyond 2 months of warranty period.**

Amount of EMD as below:

Sl. No	Description	EMD Amount	DD No./FDR Date
1.	Nano Drop Spectrophotometer	₹17,000/-	

Annexure-II

Technical Compliance
(To be attached with technical bid)

Specifications of Nano Drop Spectrophotometer
Qty: 01

Sl. No.	Items/ Specification	Compliance	Deviation
1.	Sample Volume: 0.5µl or less.		
2.	Wavelength Range: 200-800 nm or better.		
3.	Wavelength Accuracy: 1 nm or better		
4.	Absorbance Precision: 0.002 (1 mm path)		
5.	Absorbance Accuracy: 2% (at 0.76 absorbance at 257 nm)		
6.	Absorbance Range: 0.02-3.00 (10 mm equivalent)		
7.	Max. Concentration: Up to 15,000 ng/µl (dsDNA)		
8.	Spectral Resolution: ≤1.8nm (FWHM at HG 253.7nm)		
9.	Measurement time should be 5 seconds or less.		
10.	Detection limit: 2ng/µl (ds DNA)		
11.	System should be computer operated with printer.		
12.	Suitable to run on 220/230 Volt in room temp.		
13.	Warranty two years or more (User list must be attached with Bid)		

Note- Vendors are required to submit technical compliance sheet as prescribed Proforma. Unfilled signed compliance sheet will not be accepted.

Signature of the tenderer

Seal of the firm



Technical Terms and Conditions

1. **Authorization:** The tenderer should be an authorized dealer/reseller of the Equipment /Original Equipment Manufacturer (OEM) and a certificate to this effect should be enclosed with the technical bid (Enclosed Authorization certificate).
2. Bidder should quote and render all items, specifications and services required in the tender document.
3. Annual Turnover of the firm should be 15 Lakh or more for the last two financial years i.e. 2015-16 & 2016-17. (Profit and loss account duly certified by CA should be provided as attachment with each bid).
4. Bidder must submit minimum 2 copies of purchase order from Central or State Govt. Institutes/organizations for qualification in the bid.
5. The vendor should have supplied minimum one order of 8.5 lakh or above for equipments in last two year i.e. financial year -2015-16 & 2016-17 (Documentary proof required).
6. **Compliance statement:** Compliance statement needs to be provided by vendors clearly specifying **COMPLIANCE/DEVIATION** with remarks of all of the points of **Annexure-II.**

Signature of the tenderer

Seal of the firm



Annexure-IV

General Terms and Conditions of the Tender

1. Kindly mention enquiry number, subject, due date, contact address etc., on your quotation. Incomplete quotation will not be accepted.
2. **Bid:** The tenders are to be submitted in two part viz. "**Technical Bid**" and "**Commercial Bid**" in two separate sealed envelopes separately. The commercial bid will be opened only after acceptance of "Technically Bid".
3. Detailed specifications, catalogue/literature of all the items quoted should be supplied with the technical bid.
4. **Warranty:** Warranty will start from the date of successful installation report at IIIT-A. Warranty start and end date should be clearly mentioned in the bill duly signed & stamped and warranty card (as applicable) also.
5. **SECURITY DEPOSIT:** L1 bidder will have to submit Bank Guarantee/FDR of 10% of total contract value from Nationalized Bank against performance bank guarantee. Above amount shall be taken as security deposit valid beyond 2 months of warranty period. EMD will be released after receiving of Bank Guarantee/Demand Draft.
6. **Delivery Schedule:** The supply and Installation period shall commence from the date of issue of confirm purchase order and completion period may be strictly 6-7 weeks.
7. **Payment:** Payment will be made within 15 days after acceptance of delivery of material, Installation and satisfactory report.
8. **Penalty:** If the supply delayed beyond the stipulated time of completion of supply, penalty of 1% per weeks and maximum upto 10% of the total cost may be imposed at the discretion of competent authority.
9. **Exemption:** The institute is exempted from custom in terms of notification No. 51/96-custom dated 23/07/96 and is an University established under M.H.R.D. Govt. of India. Certificate to this if, required shall be provided by the Institute.
10. **Transit Permit (E way bill) :** Transit road permit in the prescribe proforma shall be made available as per rule by the Institute on the request of the supplier if, required.
11. Price Basis & applicable Tax claim: Price should be quoted by interested tenderer is inclusive of all up to F.O.R. IIITA, Allahabad basis. Vendor should clearly mention the Rate of applicable GST Tax separately, if firm will not mentioned the Taxes clearly on their Price Quotation, IIIT - Allahabad will assume that the quoted price is inclusive of all and no extra amount in later stage shall be paid by IIIT, Allahabad on account of Taxes.
12. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
13. Rate quoted by the firm should not be higher than the MRP/ prevailing market rate.
14. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications.
15. The rates should be quoted in Indian rupees. Evaluation of offers will be made on the basis of total amount of all items inclusive of all charges, taxes, duties, etc., for the indicated quantity in the attached format. Rate for all the items is to be quoted by the tenderer. In case of any item has not been quoted by any bidder that bid for such items will be loaded with the highest rate received for that item as evaluation is to be done on the total amount of all the items for the indicated quantity. However, while awarding the rate contract successful bidder has to supply all the items and for those items for which bidder has not quoted the rates will get the lowest rate received in the tender. Every bidder has to agree to this condition failing which its offer will not be considered for award of work.
16. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one

or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderer/s, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.

17. Payment will be made within fifteen days after completion of work, satisfactory inspection & satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
18. The quantity shown in this tender is only approximate requirement and is subject to alteration at the time of placing the supply order and during the pendency of the quotation it will be binding on the part of the successful Tenderers to honour and comply with such orders placed by this Institute.
19. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
20. In case the firm fails to complete the job within maximum specified period, Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
21. The EMD shall be returned to the bidder (s) whose offer is not accepted by the Institute within 15 days after finalisation and award of the contract without any interest. Unsuccessful bidders may collect the EMD (within next 10 days after finalization & award of the contract) from Store and Purchase Section, IIIT-A between 3PM to 5PM on any working day after providing a copy of any Photo Identity Card. After these 10 days EMD will be sent by registered post to the postal address provided by the firm/bidder at point no.23. Representative may also collect the EMD on behalf of the bidder, after providing an authorization letter from the bidder along with a copy of his photo identity card. If the return of EMD is delayed for any reason, no interest/penalty shall be payable to the bidder.
22. Tenderers responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the part of the successful tenderer.
23. **Complete Postal address of tenderer/bidder along with email id & mobile number (to dispatch the EMD to unsuccessful bidder):**

24. Tender must be quoted in prescribe format on the company/firm letter head.
25. **Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.**
26. If any defect is found in transit it will be the sole responsibility of the supplier to get it corrected and installed as desired by the user.
27. Quoted rate should be valid at least for 03 months.
28. The firm/company's black listed at any stage need not to apply.
29. All pages of the tender documents are to be signed and stamped by the tendering firm.
30. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
31. Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the dispute and his decision will be binding on both the parties.
32. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.

33. Quotation should be addressed to- **Faculty In-charge Purchase, Indian Institute of Information Technology, Deoghat, Jhalwa, Allahabad-211015 (U.P.) India.**
34. All disputes are subject to Jurisdiction of Allahabad.

For any query pertaining to this bid correspondence may be addressed to

**Faculty In-charge Purchase
Indian Institute of Information
Technology, Deoghat, Jhalwa
Allahabad-211015 (U.P.) India.
Phone : +91 0532-2922051.
E-mail: info.purchase@iiita.ac.in**


Assistant Registrar (Purchase)

Certified that the information in the proforma is true. I/We agree to the contents of terms & condition of the quotation/tender.

Seal and Signature of the Proprietor/Authorized Representative

Annexure-V

Financial Bid

(On letter head of the Firm & in a separately sealed envelope)

Purchase of Nano Drop Spectrophotometer

Sl. No.	Items/ Specification	Qty.	Unit Price	Total amount in Rs.
1.	Nano Drop Spectrophotometer Sample Volume: 0.5µl or less. Wavelength Range: 200-800 nm or better. Wavelength Accuracy: 1 nm or better Absorbance Precision: 0.002 (1 mm path) Absorbance Accuracy: 2% (at 0.76 absorbance at 257 nm) Absorbance Range: 0.02-3.00 (10 mm equivalent) Max. Concentration: Up to 15,000 ng/µl (dsDNA) Spectral Resolution: ≤1.8nm (FWHM at HG 253.7nm) Measurement time should be 5 seconds or less. Detection limit: 2ng/µl (ds DNA) System should be computer operated with printer. Suitable to run on 220/230 Volt in room temp. Warranty should be two years and user list must be attached with Bid.	01		
	Total-			
	Taxes (GST) -			
	Grand Total-			

Signature of the tenderer

Seal of the firm

