



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref no. IIIT-A/FIP/272/05 /2018

Date: 02/04/2018

Enquiry Letter

M/s.

.....

.....

Ph. No.:

Sub: Quotation for procurement of Electronics items at IIIT-Allahabad

Enquiry issue date: 02/04/2018

Last submission date: 24/04/2018 at 12:00 Noon

Opening of Bid: 24/04/2018 at 4:00 PM

EMD Amount: Rs.20,000/- (Twenty Thousand Only)

Dear Sir,

Institute intends to purchase **Electronics items** at IIIT-Allahabad for which quotations are invited as per details given in below:-

Sl. No.	Item Description	Qty.	Unit Rate	Tax rate (%)	Amount (Rs.)
1	0.25W, $\pm 5\%$, Carbon film Resistor				
A	100E, 220E, 390E, 560E, 1.2K, 1.5K, 2.2K, 2.7K, 3.3K, 4.7K, 5.6K, 12K, 15K, 22K, 27K, 100K, 220K	8500 Pcs. (500 Pcs. Each)			
B	470E, 1K, 10K, 47K	6000 Pcs. (1500 Pcs. Each)			
2	Single, 16mm, PCB Type, Lin Potentiometer 1K, 10K	500 Pcs. (250 Pcs. Each)			
3	100V, $\pm 10\%$, Metalized Polyester Film Capacitor .001 μ F, 0.01 μ F, 0.1 μ F	3000 Pcs. (1000 Pcs. Each)			
4	50V/63V $\pm 20\%$ Electrolytic Capacitor 1 μ F, 2.2 μ F, 4.7 μ F, 22 μ F, 33 μ F, 67 μ F, 100 μ F	3500 Pcs. (500 Pcs each)			
5	Diode 1N4007	5000 Pcs.			
6	Zener Diode 5.1V	500 Pcs.			
7	Transistor BC547	2000 Pcs.			
8	Transistor BC557	2000 Pcs.			
9	5mm Round, Dual Color Light Emitting Diode	500 Pcs.			
10	5mm Round, Light Emitting Diode Red, Blue, Green	6000 Pcs. (2000 Pcs.)			

		Each)			
11	0.5 Inch, Common Anode 7-Segment Red Display	100 Pcs.			
12	IC LF398	500 Pcs			
13	IC NE555	1000 Pcs.			
14	IC UA741	1000 Pcs.			
15	IC LM565	100 Pcs.			
16	Digital ICs				
A	7400, 7402, 7404, 7408, 7432, 7486	6000 Pcs (1000 Pcs Each)			
B	7447, 7410, 7411, 7420, 7473, 7476, 7483, 74283, 74138, 74153	5000 Pcs (500 Pcs Each)			
17	BNC to BNC Cable (Length-1 meter)	100 Pcs.			
18	BNC to Crocodile Cable (Length-1 meter)	500 Pcs.			
19	4mm Banana Plug to Crocodile Clip Test Lead (Length-0.5meter) Red, Black	500 Pairs			
20	1/22 SWG, Hook-up Wire Red, Black, Blue, Green, Yellow	50 Roll (10 Roll Each)			
21	Breadboard Material: high class POM plastic steel	300 Pcs.			
22	9V Battery	100 nos.			
23	1.5 V AA Battery	100 nos.			
24	1.5 V AAA Battery	100 nos.			
25	Screw Driver Set (Taparia)	20			
26	Transformer 9-0-9	100			
27	Transformer 12-0-12	100			
28	Multimeter	200			
29	15 A Socket	50			
30	15A Switch	50			
31	5 A Socket	50			
32	5 A Switch	50			
33	Electrical Wire 1.5 Sqmm	5 Roll of 90 Mtrs			
34	Electrical Wire 2.5 Sqmm	5 Roll of 90 Mtrs			
35	LED Bulb	25			
36	Bulb Holder	25			
37	Tester	25			
	Total -				

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions warranty/guarantee etc. **upto 24/04/2018 at 12:00 Noon.** Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In-Charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty In-Charge Purchase, IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.**

Note:

1. FOR destination IIIT-Allahabad.
2. Annual Turnover of the firm should be 15 Lakh or more for the last two financial years i.e. 2015-16 & 2016-17. (Profit and loss account duly certified by CA should be provided as attachment with each bid).

3. Quoted rate should be valid at least for 60 days.
4. **Vendors are desired to quote all listed items (s.no. 1 to 37). Failing which quotation will not be considered.**
5. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation may be rejected.
6. Supply should be completed within 05-06 weeks from the receipt of the Work/Purchase order. If, the work/supply delayed beyond the stipulated time of completion of work/supply penalty of 1% per week of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
7. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
8. Rate quoted by the firm should not be higher than the MRP/prevaling market rate.
9. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications will not be considered on any ground.
10. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
11. In case the firm fails to complete the job within maximum specified period Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
12. Payment will be made within fifteen after supply, Installation and satisfactory report form user end. No conditions/ clause with regard to interest etc. shall be entertained.
13. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
14. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
15. **Security Deposit:** L1 bidder will have to submit Bank Guarantee/FDR of 10% of total contract value within 10 days from Nationalized Bank against performance bank guarantee which will be released after two month of the completion of the supply. EMD submitted with tender document will be released after submission of Security Deposit for the successful bidder.
16. EMD should be in a form of Demand Draft/FDR in favour of "**Indian Institute of Information Technology Allahabad**" payable at "**Allahabad**" (**Any tender/quotation without EMD will not be considered**).
17. The EMD shall be returned to the bidder (s) whose offer is not accepted by the Institute within 15 days after finalisation and award of the contract without any interest. Unsuccessful bidders may collect the EMD (within next 10 days after finalization & award of the contract) from Store and Purchase Section, IIIT-A between 3PM to 5PM on any working day after providing a copy of any Photo Identity Card. After these 10 days EMD will be sent by registered post to the postal address provided by the firm/bidder at point no.18. Representative may also collect the EMD on behalf of the bidder, after providing an authorization letter from the bidder along with a copy of his photo identity card. If the return of EMD is delayed for any reason, no interest/penalty shall be payable to the bidder.

18. **Complete Postal address of tenderer/bidder along with email id and mobile number (to dispatch the EMD to unsuccessful bidder):**

19. The tender will be opened in the presence of the tenderers, or authorized representatives interested to be present on **24/04/2018 at 3:30 PM**. Vendors are desired to submit their authorization letter at the time of opening of tender/enquiry.
20. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
21. Warranty will start from the date of successful installation report at IIIT-A. Warranty start and end date should be clearly mentioned in the bill duly signed & stamped and warranty card also.
22. May feel free to contact on E-mail-info.purchase@iiita.ac.in, Ph. No. : 0532-2922051.
23. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
24. The lowest rate will not be the basis of claim to get the order.
25. All disputes are subject to Jurisdiction of Allahabad Courts.
26. Kindly quote your email ID and Bank details etc.



Faculty In-Charge Purchase

Read and accepted

**Signature & stamp of Bidder or
Authorized Signatory**