



# भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament  
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in


**TENDER REFERENCE No. IIIT-A/FIP/239/610/2018, dated- 22/03/2018**

**NAME OF WORK: MAKING AN OPEN STAGE AT CONVOCATION GROUND, IIIT-A**

1. The aforesaid tender documents contain of the following papers as attached herewith :-

a)	Tender notice	One copy
b)	Proforma for Application	One copy
c)	Qualifying Requirement	One copy
d)	Instruction to Bidder	One copy
e)	General Requirement of Tender	One copy
f)	Technical Term & Condition	One copy
g)	General Term and Condition	One copy
h)	Special Condition of Work	One copy
i)	Proforma for Performance Security	One copy
j)	Proforma for Earnest Money	One copy
k)	Bill of Quantity	One copy
l)	Acceptance Letter	One copy
m)	Layout Plan for the work	One copy
n)	Declaration	One copy
o)	Proforma of letter of Undertaking	One copy
p)	Proforma for Agreement	One copy

- Bidders are requested to fill up the above Two Bid tender duly sealed may be dropped in the tender box placed in the office of the Faculty In charge Purchase upto **12/04/2018 upto 12:00 /Noon**.
- Issue of bid documents does not automatically imply that the bidder is qualified for the subject tender. IIIT-A reserves the right to reject the bid in case it is received late during the evaluation of bid.
- All the documents submitted along tender bid must be signed and stamp on the each pages by the authorized signatory.

  
22/03/2018  
Faculty In charge Purchase



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Ref. No. IIIT-A/FIP/239/610/2018

Date- 22/03/2018

## Tender Notice

Sealed tenders are invited under two bid systems (Technical & Financial) for work of "**MAKING AN OPEN STAGE AT CONVOCATION GROUND, IIITA**". The Interested vendors are requested to quote their rates as mentioned items in the BOQ in two separate sealed envelopes "Technical and Commercial Bids" placed in a single envelope with name of the tender, ref. number and closing date subscribed on the top of the envelope addressed to the Faculty In Charge Purchase, IIIT-Allahabad upto to **12/04/2018 upto 12:00 /Noon** same will be opened on the same day at **4:00 PM**.

Tender duly sealed may also be dropped in the tender box placed in the office of the Faculty In Charge Purchase, IIIT-Allahabad. Tenderers are requested to depute their representative at the time of opening the tender. The representatives should bring the authorization letter from their authorized signatory for attending the process tender opening.

  
22/03/2018  
Faculty In charge Purchase

**Copy to:**

- Hon'ble Director for kind information.

## **Technical Bid**

**(On letter head of the Firm & in a separately sealed envelope)**

### **PROFORMA FOR APPLICATION**

1. Name of the firm :- .....
2. Address of the firm :- .....
- .....
3. Phone Number (With Code):- .....
4. Proprietor's name: - .....
5. Address of Proprietor: - .....
6. Proprietor's Phone No. :- .....
7. Details of the firm:-
  - (a) Date from which the firm is operating: - .....
  - (b) Turnover of the firm during: - FY 2014-15 (₹).....  
FY 2015-16 (₹).....  
FY 2016-17 (₹).....

**(Please attach documentary evidence)**

- (c) PAN No. :- .....
  - (d) TIN No. :- .....
  - (e) Service Tax Registration No. (If any):-.....
  - (f) GST Registration certificate copy :
8. Indian Institute of Information Technology- Allahabad, invites sealed Two bids from eligible bidders who fulfil the Qualifying Requirements for the following job:

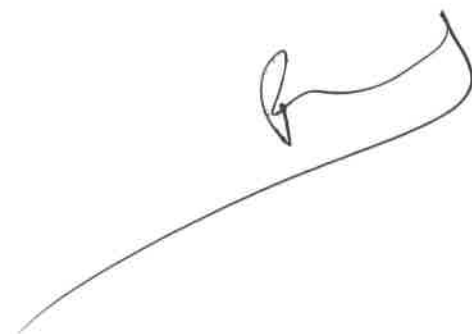
Sl. No	Description	EMD Amount	DD No./FDR Date
1.	MAKING AN OPEN STAGE AT CONVOCATION GROUND, IITA	31,000.00	

#### **Qualifying Requirements:**

- 8.1 The bidder should be registered with appropriate Government bodies compulsory at least **class-IV and above for CPWD empanelled/ registered contractors and equivalent class "E" and above for MES empanelled/registered contractors.**
- 8.2 The bidder should have work experience of the same nature amount to Rs. 15.00 Lakh for last three years and submit with relevant supportive documents.

- 8.3 The bidder must prove its efficiency and workman ship and submit prove of financial position with the last three years.
- 8.4 Annual Turnover of the agency should be 30 lakh or above for the last two year. **(profit and loss account/balance sheet duly certified by CA should be enclosed).**
- 8.5 EMD is mandatory to submit with Technical Bid, without EMD tender will not be considered.
9. In support of above the bidder should submit the following documents with their bid for evaluation of firm technical position mandatory.
- Copy of the registration in the government organization.
  - Copies of detailed work orders/Agreements/Completion certificate with value of work.
  - Documents of works done in any government organization / autonomous bodies etc.
10. Detailed bid documents may be seen on our web site [www.iiita.ac.in](http://www.iiita.ac.in).
11. Not with standing anything stated above, IIIT-A reserves the right to assess the bidder's capability and capacity to perform the contract by inviting the bidder for negotiation etc. and IIIT-A decision in this regard shall be final.
12. The last date of sale of bid document is **12/04/2018 upto 12:00 Noon** same will be opened on the same day at **4:00 PM**. IIIT-A shall not be responsible for any postal delay, loss or non-receipt of documents sent through post/courier.
13. Work is to be completed within 90 days from award of work.
14. The work may be divided in two or many contractor's if one contractor is found unable to execute the work in time on the lowest agree rate quoted with mutual consent.
15. Successful Agency shall execute an agreement on 100/- non judicial stamp paper within the 15 days from the received of the work order.

***Faculty In charge Purchase***



## INSTRUCTIONS TO BIDDER

**Bidder is requested to read carefully the following and comply:**

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied.
4. The bid can only be submitted along with original EMD as Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards EMD in favour of as mentioned in Tender Document.
5. Those contractors not registered in the government organization not need to participate.
6. The intending bidder must have valid authorization by the firm to submit the bid.
7. On opening date, the contractor can join to see the bid opening process. After opening of bids he will be allowed to note the competitor rates.
8. Contractor can down loaded the document from the Institute web site.
9. Bidder must fill the letter of Undertaking and Declaration Proforma complete in all respect.
10. Bidder must quote their rates exclusive of all taxes and duties. Taxes applicable may be quoted separately giving full details.
11. The EMD should be in a separate envelop and annexed with the tender with suitable superscripted on envelop. Unsigned documents will not be considered and may be rejected.
12. Bidder must sign in each and every page of the enclosed tender documents and submit the same in sealed cover superscripting the NIT No. name of work, bid opening date and EMD particulars.
13. Contractor must ensure to quote rate of each item.
14. The lay out plan will be provided by Institute accordingly architectural and structural drawings shall be present by the contractor to the Institute for approval.
15. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents.
16. In case of acceptance of the bid, the successful bidder/bidders must enter into a contract agreement on Non-Judicial Stamp Paper valuing Rs. 100/- within two week ~~from the issue of the detailed Award Letter/ work order~~ along with **5.0% (Five percent) Performance Security** of the tender value and Acceptance letter.
17. Rates shall be quoted both in figures and in words in clear illegible writing. No. overwriting is allowed. All scoring and cancellations should be countersigned in full by the tenderer. In case of illegibility the interpretation of the Engineer-in-charge/Tender Committee shall be final.
18. Completion period shall be **90 days** from the date of award of work and time extension will be acceptable with justified reason for delaying in works.
19. Any conditional tender will not be accepted.
20. Defect liability period minimum shall be 12 months from the date of handing over the site or from the date final payment (not more than three month from the handing over the site for finalizes the bill).
21. All disputes are subject to jurisdiction of Allahabad.
22. After submission of the bid the contractor can re-submit revised bid one number of time only but before last time and date of submission of bid as notified in the tender.

23. While submitting the revised bid, contractor can revise the rate of specific items one number of times (he need not mentioned rate of all the items) but before last time and date of submission of bid as notified in the tender document.
24. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
25. Copy of Enlistment Order and certificate of work experience and other documents as specified in the bid document shall be submitted along with the submission of Bid after certified. Without signed & certified copy of any documents will not considered as evidence. Same will be treated as non submission of any evidence and participant will be stand cancelled automatic.
26. The bid submitted shall become invalid if :
  - (i) The bidder is found ineligible.
  - (ii) The bidder does not deposit original EMD.
  - (iii) If any discrepancy is noticed between the documents physically by the bidder to the Institute.
  - (iv) If a tender quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
27. The contractor whose bid is accepted will be required to furnish performance guarantee of **5% (Five Percent)** of the bid amount within the time of 15days. This guarantee shall be in the form of Deposit receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank of any scheduled bank or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses / registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board Provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub contractors, if any engaged by the contractor for the said work and Programme Chart (Time and Progress) within the period specified in Schedule F.

28. Description of the work is as follows –**Making an open stage at Convocation ground, Indian Institute of Information Technology-Allahabad** Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this

notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

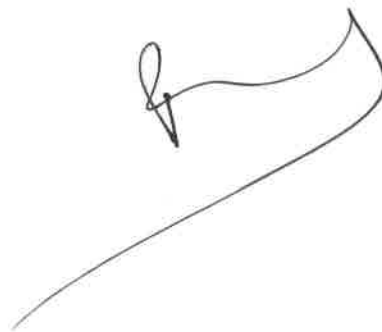
29. The competent authority (IIIT-A) does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
30. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
31. The competent authority (IIIT-A) reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
32. GST or any other tax applicable in respect of inputs procured by the contractor for this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in respect of the same. However, component of GST at time supply of service (as provided in CGST Act 2017 ) provided by the contract shall be varied if different from that applicable on the last date of receipt of tender including extension if any.
33. The contractor shall not be permitted to bid for works in the Institute responsible for award and execution of contracts, in which his near relative is posted as an officer in any capacity. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Institute. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
34. If any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the Institute, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
35. This notice inviting Bid shall form a part of the tender document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
  - (a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
  - (b) Standard forms or other Standard form as applicable.
36. This tender document consist of Civil construction works & Supply, Installation, Testing & Commissioning of Electrical items as mentioned in the Bill of Quantity for both (Civil & Electrical).
37. The bidder must quote for the composite work. The cost of bid document and Earnest Money is mentioned in the tender documents.
38. The bid document will include following three components:

**A.** Major component of the work, Standard General Conditions of Contract as mentioned a in the tender documents and as specified in CPWD.

**B.** General / specific conditions, specifications and schedule of quantities applicable to major component of the work.

**C:-** Minor component of the Electrical works as mentioned in the bill of quantity. These items which are mentioned in BOQ, may vary and it will be deviated with prior approval of the Institute in writing.

39. The bidders must associate himself, with agencies of the appropriate class eligible to bid for both civil & Electrical.
40. The eligible bidders shall quote rates for all items as mentioned in BOQ.
41. After acceptance of the bid by competent authority, a ward of work will be issued by the Institute. After the work is awarded, the main contractor will have to enter into one agreement with Institute.
42. Entire work under the scope of composite bid including civil & electrical shall be executed under one agreement.
43. In case the main contractor intends to change any of the above agency/agencies during the execution of the contract, he shall obtain prior approval of the Institute. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case authority is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.
44. subletting of the awarded works is not allowed at any condition.
45. Running payment for the work executed by the agency can be made after submission of bill and verified by the engineer in charge.
46. The composite work shall be treated as complete when all the components of the work are complete. The completion certificate of the whole work shall be recorded by Engineer-in-charge of major component after record of completion certificate of all other components.
47. Final bill of whole work shall be finalized and paid by the Institute after certified by the engineer in charge.

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### General Requirement for tender

- 1 The tenderer is advised to read and examine the tender documents for the work and the set of layout plan available with this tender document. He should inspect and examine the site and its surroundings by himself before submitting his tender.
- 2 Separate schedule of quantity is included in this tender for civil and electrical items of work. If the tenderer wants to offer any unconditional rebates on their rates, the same should also be offered in the respective components of civil and electrical schedule separately. The contractor shall quote the percentage rates in figures and words accurately so that there is no discrepancy in rates written in figures and words.
- 3 Time allowed for the execution of work is 03 months.
- 4 The contractor(s) shall submit a detailed program of execution in accordance with the master programme within ten days from the date of issue of award letter.
- 5 Contractor has to arrange and install Semi-Automatic batching plant during the currency of work and nothing extra will be paid on this account.
- 6 Quality of the project is of utmost importance. This shall be adhered to in accordance with the provisions of CPWD specifications and guidelines given in the relevant paras.
- 7 The contractor (s) shall make his own arrangements for electricity and water required for the execution of work. The same can be provided by Institute on chargeable basis considering the request of the agency as per running tariff plan.
- 8 Cement shall be arranged by the contractor himself.
- 9 Steel Reinforcement shall be arranged by the contractor himself.
- 10 Contractor has to deploy required Plant and machinery on the project. Minimum number of plant and machinery to be deployed by him will be as per the requirement of site. In case the contractor fails to deploy the plant and machinery whenever required and as per the direction of the Engineer-in-charge, he (Engineer-in-charge) shall be at a liberty to get the same deployed at the risk and cost of the contractor.
- 11 The contractor shall submit the running bills in the shape of the computerised MB in pages of A-4 size as per the standard format of department and shall act as per modified clause 6 A of CPWD-7
- 12 Contractor has to provide reinforcement cover blocks made of approved proprietary pre packed free flowing mortars (Concentra as manufactured by M/s Fosroc Chemical India Ltd. or approved equivalent) of high early strength.
- 13 The contractor shall comply with the provisions of the Apprentices Act 1961, and the rules and orders issued there under from time to time.



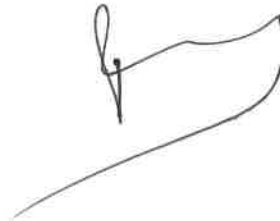
## TECHNICAL TERMS AND CONDITIONS

### Standard Schedule of Rates:

1	Civil Items of Work:	D.S.R. 2016
2	Electrical Items of Work:	As mentioned in electrical part
3	Standard CPWD contract Form:	GCC 2014, CPWD
4	Time allowed for execution of work	3.0 Month
5	Extension of time	The ultimate authority to decide final extension of time case after considering the justification.
	Specification to be followed for execution of work:	
1	For Civil items of work	CPWD Specifications 2009 Vol. 1 and Vol. 2 with correction slips up to 09-10-2017 (Hereinafter called CPWD specifications also)
2	For Electrical items of work	Schedule of rates – 2016 & MR
	Project & Original Work	Original Project Work
1	Deviation limit beyond which clause 12.2 & 12.3 shall apply for building work.	As per CPWD norms
2	Deviation limit beyond which clause 12.2 & 12.3 shall apply for foundation work (except items mentioned in earth work subhead in DSR and related items)	As per CPWD norms
3	Deviation limit for items mentioned in earth work subhead of DSR and related items	As per CPWD norms

## **Material and Quality Assurance**

1. The contractor shall ensure quality control measures on different aspects of construction including materials, workmanship and correct construction methodologies to be adopted. He shall have to submit quality assurance programme within two weeks of the award of work. The quality assurance programme should include method statement for various items of work to be executed along with check lists to enforce quality control.
2. The contractor shall get the source of all other materials, not specified elsewhere in the document, approved from the Engineer-in-Charge. The contractor shall stick to the approved source unless it is absolutely unavoidable. Any change shall be done with the prior approval of the Engineer-in-Charge for which tests etc. shall be done by the contractor at his own cost. Similarly, the contractor shall submit brand/ make of various materials not specified in the agreement, to be used for the approval of the Engineer-in-Charge along with samples and once approved, he shall stick to it.
3. The contractor shall submit shop drawings of staging and shuttering arrangement, aluminum work, and other works as desired by Engineer In Charge for his approval before execution. The contractor shall also submit bar bending schedule for approval of Engineer –in – charge before execution.

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### Additional Condition for Cement

1. The contractor shall procure Portland Pozzolana Cement conforming to IS: 1489 (Part-I) as required in the work, from reputed manufacturers of cement, such as A.C.C., Ultratech, Vikram, Shri cement, Ambuja, Jaypee Cement, Century Cement, J.K. Cement or from any other reputed cement Manufacturer having a production capacity not less than one million tonnes per annum as approved by ADG for the sub region. The tenderers may also submit a list of names of cement manufacturers which they propose to use in the work. The tender accepting authority reserves right to accept or reject name(s) of cement manufacturer(s) which the tenderer proposes to use in the work. No change in the tendered rates will be accepted if the tender accepting authority does not accept the list of cement manufacturers, given by the tenderer, fully or partially.

Supply of cement shall be made in 50 kg. bags bearing manufacturer's name and ISI marking. Samples of cement arranged by the contractor shall be taken by the Engineer-in-Charge and got tested in accordance with provisions of the relevant BIS codes. In case the test results indicate that the cement arranged by the contractor does not confirm to the relevant BIS code the same shall stand rejected and shall be removed from the site by the contractor at his own cost within a week's time of written order from the Engineer-in-Charge to do so.

2. The cement shall be brought at site in bulk supply of approximately 50 tonnes or as decided by the Engineer-in-Charge.

The cement godown of the capacity to store as decided by the Engineer-in-Charge of cement shall be constructed by the contractor at site of work for which no extra payment shall be made.

3. The contractor shall facilitate the inspection of the cement godown by the Engineer-in-Charge at any time.

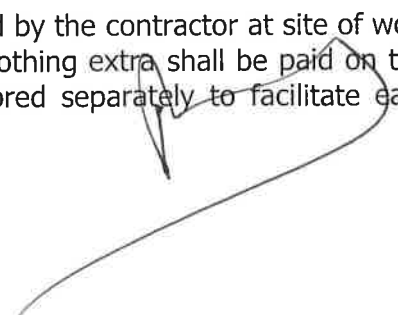
4. The cement shall be got tested by the Engineer-in-Charge and shall be used on the work only after satisfactory test results have been received.

- a) By the contractor, if the results show that the cement does not conform to relevant Institute Specifications / BIS code or specification mentioned elsewhere in the documents.
- b) By the department, if the results show that the cement conforms to relevant Institute Specifications / BIS code or specification mentioned elsewhere in the documents.

5. The actual issue and consumption of cement on work shall be regulated and proper accounts maintained as provided in clause 10 of the contract. The theoretical consumption of cement shall be worked out as per procedure prescribed in clause 42 of the contract and shall be governed by conditions laid therein. In case the cement consumption is less than theoretical consumption including permissible variation, recovery at the rate show prescribed shall be made. In case of excess consumption no adjustment need to made.

6. The cement brought to site and the cement remaining unused after completion of the work shall not be removed from site without the written permission of the Engineer-in-Charge.
7. The damaged cement shall be removed from the site immediately by the contractor on receipt of a notice in writing from the Engineer-in-Charge. If he does not do so within three days of receipt of such notice, the Engineer-in-Charge shall get it removed at the cost of the contractor.
8. The contractor may use OPC in place of PPC only after written permission of Engineer-in-Charge. In such case, no extra payment shall be made in any form to the contractor by the Department.

**Additional condition for steel reinforcement**

1. The contractor shall procure TMT bars of Fe 500 D grade from primary steel producers such as SAIL, Tata Steel Ltd, RINL, Jindal Steel & Power Ltd and JSW Steel Ltd or any other producer as approved by CPWD who are using iron ore as the basic raw material/input and having crude steel capacity of 2.0 million tonnes per annum and above.
    - 1.1 TMT bars shall meet the provisions of IS 1786: 2008 pertaining to Fe 500 D grade of steel.
  2. The contractor shall have to obtain vouchers and furnish test certificates to the Engineer-in-charge in respect of all supplies of steel brought by him to the site of work.
  3. Samples shall also be taken and got tested by the Engineer-in-charge as per the provisions in this regard in the relevant BIS codes. In case the test results indicate that the steel arranged by the contractor does not conform to the specifications as defined under para 1.1 and 1.2 above, the same shall stand rejected and it shall be removed from the site of work by the contractor at his cost within a week time of written orders from the Engineer-in-charge to do so.
  4. The steel reinforcement shall be brought to the site in bulk supply as per site requirement.
  5. The steel reinforcement bars shall be stored by the contractor at site of work in such a way as to prevent distortion & corrosion, and nothing extra shall be paid on this account. Bars of different sizes and lengths shall be stored separately to facilitate easy counting and checking.
- 

## General Terms and Conditions

1 The order of preference in case of any discrepancy as indicated in condition No. 8.1 under "Conditions of Contract" give in standard CPWD contract form may be read as the following:

- i) Nomenclature of items as per schedule of quantities.
- ii) Particular specification and special condition, if any.
- iii) CPWD specifications.
- iv) Lay out plan

A reference made to any Indian Standard specification in these documents, shall imply to the latest version of that standard. Including such revision/amendments as issued by the bureau of Indian standard upto last date of receipt of tenders. The contractor shall keep at his own cost all such publications of relevant Indian standard applicable to the work at site.

2 Except for the items, for which particular specifications are given or where it is specifically mentioned otherwise in the description of items in the schedule of quantities the work shall generally be carried out in accordance with the "CPWD specifications 2009 Vol. 1 and Vol. 2 (with upto date corrections slips). (Hereinafter to be referred to as CPWD specifications) and instructions of Engineer-in-Charge. Wherever CPWD specifications are silent the latest IS codes/specification shall be followed.

3 Unless otherwise provided in the Schedule of Quantities/Specifications, the rates tendered by the contractor shall be all inclusive and shall apply to all heights, lifts, leads and depths of the work and nothing extra shall be payable to him on account of the same. Extra payment for centering/shuttering, if required to be done for heights greater than 3.5 m shall however be admissible at the rates arrived at in accordance with clause 12 of the agreement, if not already specified.

4 The proposed open stage is a prestigious project and quality of work is paramount importance. Contractor shall have to engage well experienced skilled labour and deploy modern T&P and other equipment to execute the work. Many items like stone masonry & stone cladding works, stone flooring, structural glazing, PVDF coating aluminium composite panel and other specialised flooring work, Wood work will specially require engagement of skilled workers having experience particularly in execution of such items.

5 a) The contractor (s) shall inspect the site of work before tendering and acquaint himself with the site conditions and no claim on this account shall be entertained by the department.

b) The contractor (s) shall get himself acquainted with nature and extent of the work and satisfy himself about the availability of materials from kiln or approved quarries for collection and conveyance of materials required for construction.

- 6 The contractor (s) shall study the soil investigation report for the site, available in the office of the Engineer-in-Charge and satisfy himself about complete characteristics of soil and other parameters of site. However, no claim on the alleged inadequacy or incorrectness of the soil data shall be entertained.
- 7 The tenderer shall see the approaches to the site. In case any approach from main road is required by the contractor, the same shall be made good, improved and maintained by the contractor at his own cost. No payment shall be made on this account.
- 8 The contractor (s) shall give to the Municipality, Police and other authorities all necessary notices etc. that may be required by law and obtain all requisite Licenses for temporary obstructions, enclosures etc. and pay all fee, taxes and charges which may be leviable on account of these operations in executing the contract. He shall make good any damage to the adjoining property whether public or private and shall supply and maintain light and other illumination on for cautioning the public at night.
- 9 The contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards day and night speed limit boards red flags, red lights and providing barriers. He shall be responsible for all dangers and incidents caused to existing / new work due to negligence on his part. No hindrances shall be caused to traffic during the execution of the work.
- 10 Contractor shall provide permanent bench marks and other reference points for the proper execution of work and these shall be preserved till the end of work. All such reference points shall be in relation to the levels and locations, given in the Architectural and plumbing drawings
- 11 The contractor shall make his own arrangement for obtaining electric connection(s) if required and make necessary payments directly to the department concerned.
- 12 Other agencies doing works related with this project may also simultaneously execute their works and the contractor shall afford necessary facilities for the same. The contractor shall leave such necessary holes, openings etc. for laying/burying in the work, pipes cables, conduits, clamps, boxes and hooks for fan clamps etc. as may be required for the other agencies. Nothing extra over the Agreement rates shall be paid for doing these.
- 13 Some restrictions may be imposed by the security staff etc. on the working and for movement of labour, materials etc. The contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on account of the same.
- 14 The contractor shall fully comply with all legal orders and directions of the Public or local authorities or municipality and adhere by their rules and regulations and pay all fees and charges for which he may be liable in this regard. Nothing extra shall be paid/reimbursed for the same.

- 15 The building work shall be carried out in the manner complying in all respects with the requirements of the relevant bylaws and regulations of the local body under the jurisdiction of which the work is to be executed or as directed by the Engineer-in-charge and nothing extra shall be paid on this account.
- 16 The contractor shall give a performance test of the entire installation(s) as per standing specifications before the work is finally accepted by making his own arrangements for water supply, electricity etc. and nothing extra whatsoever shall be payable for the same.
- 17 If as per local Municipal regulations, huts for labour are not to be erected at the site of work, the contractor shall be required to provide such accommodation at a place as is acceptable to the local body and nothing extra shall be paid on this account.
- 18 It shall be ensured by the contractor that no electric live wire is left exposed or unattended to avoid any accidents in this regard.
- 19 The layout plan shall at all times be properly co-related before executing any work. However, in case of any discrepancy in the item given in the schedule of quantities appended with the tender and Architectural drawings relating to the relevant item, the former shall prevail unless otherwise given in writing by the Engineer-in-charge.
- 20 The contractor shall maintain in perfect condition, all portions executed till completion of the entire work allotted to him. Where however phased delivery of work is contemplated these provisions shall apply separately to each phase.
- 21 The entire royalty at the prevalent rates shall have to be paid by the contractor on all the boulders, metals, shingle sand etc. collected by him for execution of the work, directly to the Revenue authority or authorized agents of the State Government concerned or the Central Government, as the case may be.



22 PROGRAMME CHART

- i) The contractor shall prepare an integrated programme chart for the execution of work, showing clearly all activities from the start of work to completion, with details of manpower, equipment and machinery required for the fulfillment of the programme within the stipulated period or earlier as indicated in the mile stones under clause 5 of the contract and submit the same for approval to the Engineer-in-Charge within ten days of the award of the contract.
- ii) The programmes chart should include the following:-
- a) Descriptive note explaining sequence of various activities.
  - b) Net work (PERT/CPM/BAR CHART)



- c) Programme for procurement of materials by the contractor
- d) Programme of procurement of machinery/equipment's having adequate capacity commensurate with the quantum of work to be done within the stipulated period by the contractor.

- 23 If it appears to the Engineer-in-Charge that the actual progress of work does not conform to the approved programme referred above the contractor shall produce a revised programme showing the modifications to the approved programme to ensure completion of the work within the stipulated time for completion.
- 24 The submission for approval by the Engineer-in-Charge of such programme or the furnishing of such particulars shall not relieve the contractor of any of his duties or responsibilities under the contract. This is without prejudice to the right of Engineer-in-Charge to take action against the contractor as per terms and conditions of the agreement.
- 25 If the work is carried out in more than one shift or during night no claim on this accounts shall be entertained.
- 26 Existing drains, pipes, cables, over-head wires, sewer lines, water lines and similar services encountered in the course of the execution of work shall be protected against the damage by the contractor at his own expense. The contractor shall not store materials or otherwise occupy any part of the site in a manner likely to hinder the operation of such services.
- 27 The contractor shall be responsible for the watch and ward/guard of the buildings, safety of all fittings and fixtures including sanitary and water supply fittings and fixtures provided by him against pilferage and breakage during the period of installations and thereafter till the building is physically handed over to the department. No extra payment shall be made on this account.
- 28 The contractor shall bear all incidental charges for cartage, storage and safe custody of materials issued by department.
- 29 Any cement slurry added over base surface for continuation of concreting for better bond is deemed to have been built in the items and nothing extra shall be payable for extra cement considered in consumption on this account.
- 30 The contractor shall take instructions from the Engineer-in-charge for stacking of materials. No excavated earth or building materials etc. shall be stacked/collected in areas where other buildings, roads, services, compound walls etc. are to be constructed.
- Any trenching and digging for laying sewer lines/water lines/cables etc. shall be commenced by the contractor only when all men, machinery's and materials have been arranged and closing of the trench(s) thereafter shall be ensured within the least possible time.

- i) The contractor shall submit for the approval of Engineer-in-Charge names of specialized agencies of repute along with their technical capacity proposed to be engaged by him, who must have executed satisfactorily works of value as specified in mandatory conditions.
- ii) The works shall be carried out in accordance with the Architectural drawings and structural drawings, to be issued from time to time by the Engineer-in-Charge. Before commencement of any item of work, the contractor shall correlate all the relevant architectural and structural drawings issued for the work and satisfy himself that the information available there of is complete and unambiguous. The discrepancy, if any shall be brought to the notice of the Engineer-in-Charge before execution of the work. The contractor alone shall be responsible for any loss or damage executing by the commencement of work on the basis of any erroneous and or incomplete information.
- iii) The contractor shall take all precautions to avoid accidents by, exhibiting caution boards day and night, speed limit boards, red flags, red light and providing necessary barriers and other measures required from time to time. The contractor shall be responsible for all damages and accidents due to negligence on his part.
- iv) Other agencies will also simultaneously execute and install the works of electrification, air conditioning, lifts, fire-fighting etc. for this work and the contractor shall provide necessary facilities for the same. The contractor shall leave such recesses, holes openings etc. as may be required for the electric, air-conditioning and other related works (for which inserts, sleeves, brackets, conduits base pinion, clamps etc. shall be supplied free of cost by the department unless otherwise specifically mentioned) and the contractor shall fix the same at time of casting of concrete, stone work & brick work, if required and nothing extra shall be payable on this account.
- v) The contractor shall conduct work so as not to interfere with or hinder the progress or completion of the work being performed by other contractor(s) or by the Engineer-in-Charge and shall as far as possible arrange his work and shall place and dispose off the materials being used or removed so as not to interfere with the operations of other contractor or he shall arrange his work with that of the others in an acceptable and coordinated manner and shall perform it in proper sequence to the complete satisfaction of others.
- vi) All Architectural drawings given in the tender other than those indicated in nomenclature of items are only indicative of the nature of the work and materials/fixings involved unless and otherwise specifically mentioned. However, the work shall be executed in accordance with the drawings duly approved by the Engineer-in-Charge.
- 32 Samples of all materials and fittings to be used in the work in respect of brand manufacturer and quality shall be got approved from the Engineer-in-Charge, well in advance of actual

execution and shall be preserved till the completion of the work. Articles bearing BIS certifications mark shall only be used unless no manufacturer has got BIS mark for the particular material. Any material/fitting whose sample has not been approved in advance and any other unapproved material brought by the contractor shall be immediately removed as soon as directed.

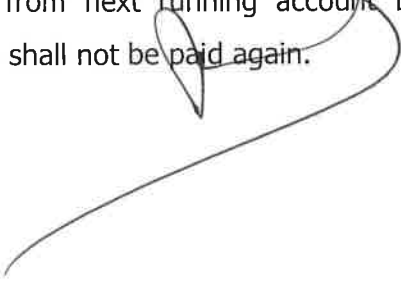
Unless otherwise specified in the schedule of quantities the rates for all items shall be considered as inclusive of pumping/baling out water, if necessary, for which no extra payment shall be made. Those conditions shall be considered to include water from any source such as inflow of flood, surface and sub-soil water etc. and shall apply to the execution in any season.

33 On completion of work, the contractor shall submit at his own cost four prints of "as built" drawings to the Engineer-in-Charge within 30 days of completion of work. These drawings shall have the following information:

- a) Route of all piping and their diameters including soil waste pipes & vertical stacks.
- b) Ground and invert levels of all drainage pipes together with locations of all manholes and connections upto outfall.
- c) Route of all water supply lines with diameters, location of control valves, access panels etc.

**34 Condition regarding secured advance:-**

Secured advance shall be admissible only on those bonafide materials which are likely to be used in the work in a period not exceeding three months from the date of secured advance payment. If agency fails to use the material (in respect of which secured advance have been paid) in the work in this specified period of three month, the said component of secured advance shall be recovered from next running account bill paid to the agency. Secured advance on the same material shall not be paid again.



## Special Condition of Work

### **1. EARTH WORK**

Any trenching and digging for laying sewer lines/water lines/cables etc. shall be commenced by the contractor only when all men, machinery's and materials have been arranged and closing of the trench(s) thereafter shall be ensured within the least possible time.

### **2. RCC WORK**

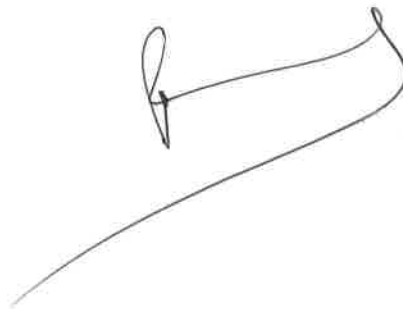
The work shall be done as per CPWD specifications.

- 2.1 If the quantity of cement actually used in the work is found to be more than the theoretical quantity of cement including authorised variation, nothing extra shall be payable to the contractor on this account. In the event of it being discovered that after the completion of the work, the quantity of cement used is less than the quantity ascertained as herein before provided (allowing variation on the minus side as stipulated in clause 42) the cost of quantity of cement so less used shall be recovered from the contractor at the rate as specified in schedule 'F'. Decision of the Engineer-in-Charge in regard to the quantity of cement which should have been actually used as per the schedule and recovery at the rate specified shall be final and binding on the contractor.
- 2.2 For non-scheduled items, the decision of the Institute regarding theoretical quantity of the cement which should have been actually used shall be final and binding on the contractor.
- 2.3 Cement brought to site and cement remaining unused after completion of work shall not be removed from site without written permission of the Institute.
- 2.4 In case the contractor brings surplus quantity of cement the same after completion of the work will be removed from the site by the contractor at his own cost after approval of the Engineer-in-Charge.
- 2.5 Cement register for the cement shall be maintained at site. If required

Cement bags shall be stored in separate godowns to be constructed by the contractor at his own cost as per sketch (which is only indicative and actual size will depend on the site requirements) given in CPWD specifications with weather proof roofs and walls. Each godown shall be provided with a single shutter door with two locks. The key of one lock shall remain with Engineer-in-charge or his authorized representative and that of the other lock with the authorized agent of the contractor at the site of work so that the cement is issued from the godown according to the daily requirements with the knowledge of both parties and proper account for the same is maintained in the standard proforma.

## Design Mix Concrete

1. The contractor shall be required to submit two separate design mix of concrete with and without using plasticizers, separately. The decision of the engineer-in-charge to specify the design mix of concrete based on above shall be final.
2. Coarse aggregate: As per CPWD Specifications
3. Fine Aggregate: As per CPWD Specifications.
4. Water: It shall conform to requirements laid down in IS:456 : 2000 and CPWD specifications.
5. Cement: Cement arranged by the contractor will be PPC (in bags) conforming to IS: 1489-Part-I.
6. If for any reasons, cement other than that specified in this para for example OPC of grade 43 or higher grade is brought to site by contractor, the issue, payments rate as well as the quantity to be used in the design mix concrete will remain unchanged.
7. Slump: Design slump should be clearly specified in the mix design.
8. Admixtures shall not be used without approval of Engineer-in-charge. Wherever required, admixtures of approved quality shall be mixed with concrete as specified. The admixtures shall conform to IS: 9103. The contractor shall not be paid anything extra for admixture required for achieving desired workability without any change in specified water cement ratio for RCC/CC work.
9. Grade of Concrete : The compressive strength of various grades of concrete shall to be given as below:

A handwritten signature in black ink, consisting of a stylized 'P' followed by a horizontal line and a curved flourish.

Proforma for Performance Security (Guarantee)

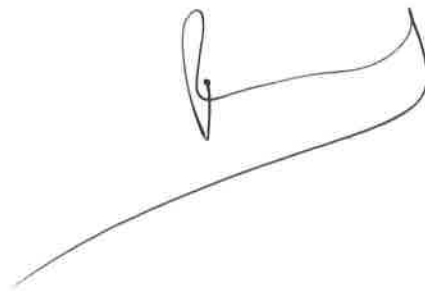
Bank Guarantee Bond

In consideration of the Institute having offered to accept the terms and conditions of the proposed agreement between.....and ..... (hereinafter called "the said Contractor(s)") for the work..... (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. .... (Rupees ..... only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, ..... (hereinafter referred to as "the Bank") hereby undertake to pay to the Institute an amount not exceeding Rs. .... (Rupees..... Only) on demand by the Institute.
2. We, .....(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the Government stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. .... (Rupees .....only)
3. We, the said bank further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Contractor(s) shall have no claim against us for making such payment.
4. We, ..... (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in- Charge on behalf of the Government certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We, ..... (indicate the name of the Bank) further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).

7. We, ..... (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the Institute in writing.
8. This guarantee shall be valid up to .....unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. .... (Rupees .....) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the .....day of .....for.....(indicate the name of the Bank)

A handwritten signature in black ink, consisting of a stylized, cursive script. The signature is positioned in the lower-middle section of the page.

Proforma for Earnest Money Deposit

**Bank Guarantee Bond**

WHEREAS, contractor..... (Name of contractor) (hereinafter called "the contractor") has submitted his tender dated ..... (date) for the construction of ..... (name of work) (hereinafter called "the Tender")

KNOW ALL PEOPLE by these presents that we ..... (name of bank) having our registered office at ..... (hereinafter called "the Bank") are bound unto ..... (Institute) (hereinafter called "the Engineer-in-Charge") in the sum of Rs. .... (Rs. in words ..... ) for which payment well and truly to be made to the Institute the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this ..... day of ..... 20... . THE CONDITIONS of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-Charge:
  - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required;

**OR**

- (b) fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor,

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of his first written demand, without the Engineer-in-Charge having to substantiate his demand, provided that in his demand the Engineer-in-Charge will note that the amount claimed by him is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date\* ..... after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in-Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.



DATE .....

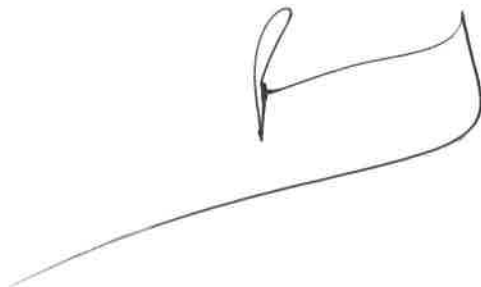
SIGNATURE OF THE BANK

WITNESS .....

SEAL

(SIGNATURE, NAME AND ADDRESS)

\*Date to be worked out on the basis of validity period of 90 days from last date of receipt of tender.

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## FINANCIAL BID

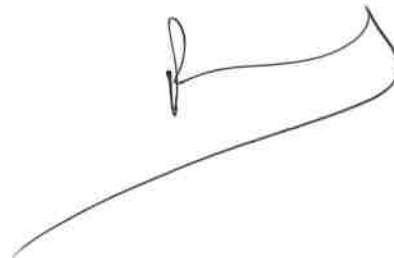
### BILL OF QUANTITY

Sl. No.	Description of Items	Unit	Qty.	Rate / Unit (Rs.)	Amount (Rs.)
<b>A.</b>	<b>CIVIL WORKS</b>				
1	Earth work in excavation by mechanical means (Hydraulic excavator)/manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and lift upto 1.5 m, as directed by Engineer-in-charge. All kinds of soil. DSR-2016 , No 2.6.1	CuM	130.00		
2	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m. DSR-2016, No. 2.25	CuM	130.00		
3	Supplying and filling in plinth with sand under floors, including watering, ramming, consolidating and dressing complete.	CuM	65.00		
4	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :				
5	1:5:10 (1 cement : 5 coarse sand (zone-III): 10 graded stone aggregate 40 mm nominal size). DSR-2016, No. 4.1.10	CuM	30.00		
6	Centering and shuttering including strutting, propping etc. and removal of form work for : Foundations, footings, bases for columns. DSR-2016, No. 4.3.2	SqM	65.00		
7	Retaining walls, return walls, walls (any thickness) including attached plasters, buttresses, plinth and string courses fillets, kerbs and steps etc. DSR-2016, No. 4.3.2	SqM	40.00		
8	Columns, piers, abutments, pillars, posts and struts. DSR-2016, No. 4.3.3	SqM	85.00		
9	Reinforced cement concrete work in walls (any thickness), including attached pilasters, buttresses, plinth and string courses, fillets, columns, pillars, piers, abutments, posts and struts etc. above plinth level up to floor five level, excluding cost of centering, shuttering, finishing and reinforcement :				
10	1:1.5:3 (1 cement : 1.5 coarse sand(zone-III) : 3 graded stone aggregate 20 mm nominal size). DSR-2016, No. 5.2.2	CuM	25.00		
11	Centering and shuttering including strutting, propping etc. and removal of form for all heights :				

12	Lintels, beams, plinth beams, girders, Bessemer and cantilevers. DSR-2016, No. 5.9.5	SqM	100.00		
13	6 mm cement plaster of mix : 1:3 (1 cement : 3 fine sand). DSR-2016, No. 13.16.1	SqM	100.00		
14	15 mm cement plaster 1:2 (1 cement : 2 stone dust) on the rough side of single or half brick wall. DSR-2016, No. 13.14.	SqM	140.80		
15	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in: Cement mortar 1:4 (1 cement : 4 coarse sand)	CuM	25.00		
16	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level.				
17	Thermo-Mechanically Treated bars of grade Fe-500D or more. DSR-2016, No 5.22.6	Kgs.	3500.00		
18	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete. DSR-2016, No. 13.26	SqM	152.00		
19	Finishing walls with Premium Acrylic Smooth exterior paint with silicone additives of required shade: 13.47.1 New work (Two or more coats applied @ 1.43 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 Sqm). DSR-2016, No. 13.47.1	SqM	350.00		
20	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc.				
21	80 mm dia nominal DSR-2016, No. 18.10.8	Metre	20.00		
22	50 mm dia nominal DSR-2016, No. 18.12.6	Metre	20.00		
23	Floor painting with floor enamel paint of approved brand and manufacture of required colour to give an even shade : Two or more coats on new work. DSR-2016. No. 13.66.1	SqM	144.00		
24	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete. 11.3.1 40 mm thick with 20 mm nominal size stone aggregate	SqM	144.00		

25	5.18 Providing precast cement concrete Jali 1:2:4 (1 cement : 2 coarse sand(zone-III) : 4 graded stone aggregate 6mm nominal size), reinforced with 1.6 mm dia mild steel wire, including centering and shuttering, roughening cleaning, fixing and finishing with cement mortar 1:3 (1 cement: 3 fine sand) etc. complete, excluding plastering of the jambs, sills and soffits. 50 mm thick. DSR-2016. No. 5.18.1	SqM	80.00		
<b>Sl. A</b>					
<b>Discount @ %</b>					
<b>After Discount Amount Rs.</b>					
<b>Taxes</b>					
<b>Sub- Total Amount sl. A Rs.</b>					
<b>B.</b>	<b>ELECTRICAL WORKS</b>				
1	Providing and laying of 1X 3.5C x 120 Sq mm al. armored PVC sheathed 1.1KV grade cable including excavation of earth & refilling of the same after laying of cable according to existing cable route. Along with rout marker.	Metre	275.00		
2	P/F of 200A Four pole Copper bus bar box with enclosed of suitable size of bus bar box with a making a provision of double compressor cable glands suitable size of 3.5C x 12 Sq mm al. armored cable.	No.	1.00		
3	Power point wiring of the for light with 4mm multistand wire Single Phase circuit with earth wire a distance of along with PVC conduit up to 15Metre.	Nos.	16.00		
4	Providing & Fixing of 12 Way Distribution Board, 3 Phase and Neutral with 1No- 125A FP MCB & 12nos. 32A SP MCB C –Series make Havell's/L&T/ ABB along with required mounting fasteners.	No.	1.00		
<b>Sl. B</b>					
<b>Discount @ %</b>					
<b>After Discount Amount</b>					
<b>Taxes</b>					
<b>Sub-total of B</b>					
<b>Grand Total A+B)</b>					

Amount (In words):



ACCEPTANCE LETTER

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Institute for a sum of ..... (Rupees .....).

The letters referred to below shall form part of this contract agreement:

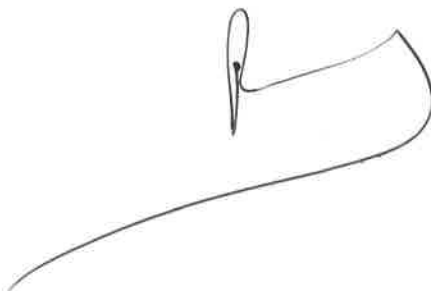
- (a)
- (b)
- (c)

For & on behalf of Institute

Signature .....

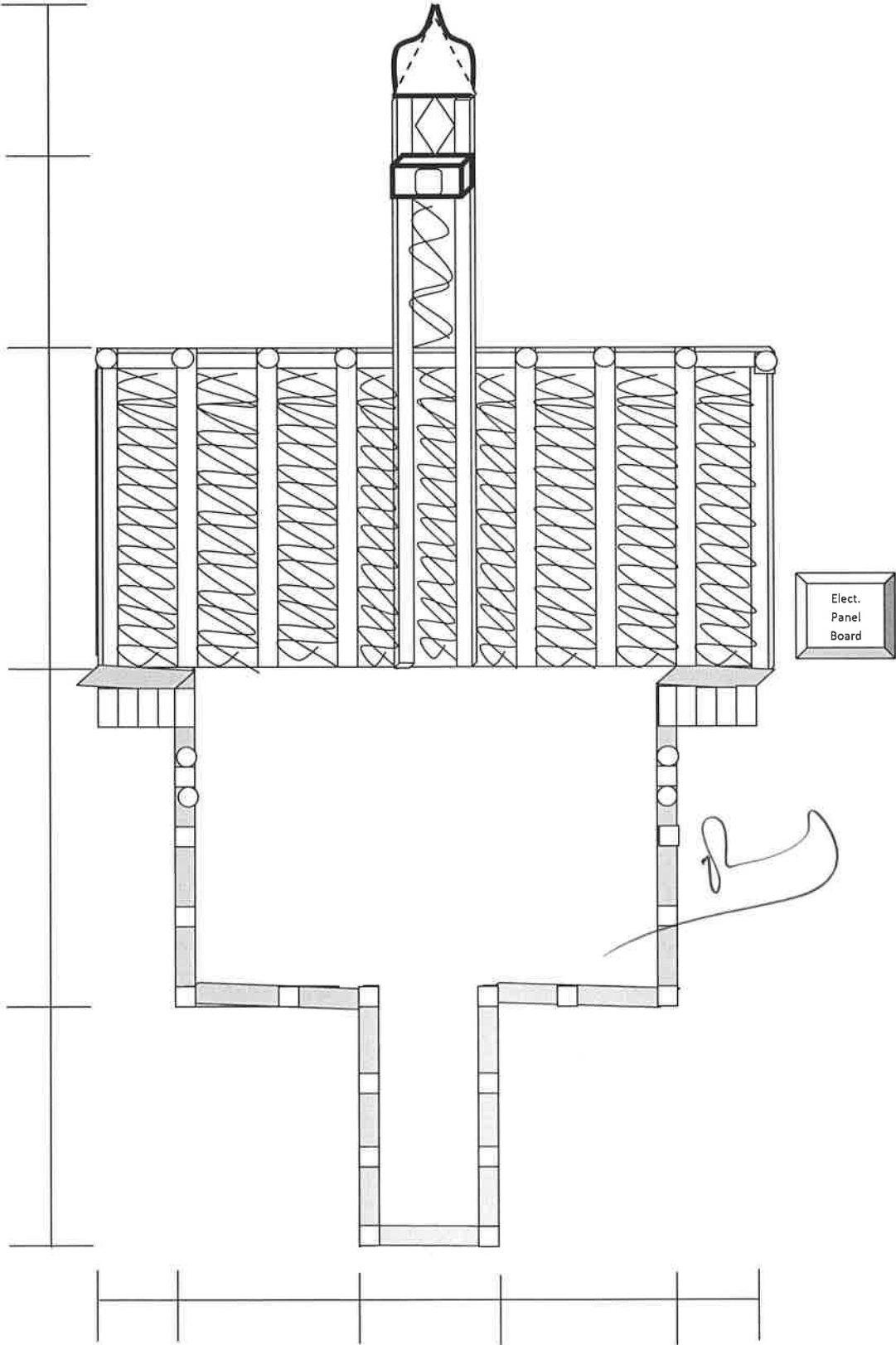
Dated:

Designation .....

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LAYOUT PLAN

LAYOUT PLAN FOR AN OPEN AIR STAGE AT CONVOCATION GROUND- IIIT-A



## Declaration

**(Regarding ownership and / or employment of IIIT-A Employees)**

To be filled in by the tenderer, signed and submitted along with tender papers.

I/We hereby declare that I/we or Partners or Directors of our concern do not have any such person under my/or employment who has retired/resigned/ removed /dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners or Directors of our concern have the following under my/our employment who has/have retired/resigned/removed/ dismissed from IIIT-A during three last two years.

Sl.	Name of Person	Date of leaving	Reasons for leaving IIIT-A

I/We hereby declare that i/We or partners of directors are not related to any employees of IIIT-A

OR

I/We hereby declare that the following persons employed in IIIT-A and any other IIIT-A Project/Station are related to me/us for partners or directors of our concern as per details indicated.

Sl.	Name of Person	Designation and Name of project or Office of IIIT-A	Relationship

NOTE: The near relative shall include wife, husband, parents and Grand Parents, children and Grand Children, Brother And Sister, Uncles, Aunts and Cousins and their corresponding in-laws.

(SIGNATURE OF TENDERER)

NAME:

WITNESS:  
SIGNATURE:  
NAME:  
PLACE  
DATE:

Note:

Please tick whatever is applicable and delete/cut whatever is not applicable  
Please attach extra sheet if necessary



**Proforma of Letter of Undertaking**

(To be executed on non-judicial stamp paper of value Rs. 100.0 & to be submitted by the tenderer along with his tender)

The,

Faculty In Charge Purchase

IIIT-A, Deoghat, Jhaiwa  
Campus, Allahabad-  
211012

**Dear Sir,**

- 1.0 \*I/\*We have read and examined the following bid documents relating to the .....(Full Scope of work)
- 2.0 Notice Inviting Tender.....dt.....
- 3.0 Conditions of contract for Civil works containing sections 'Notice Inviting Tender' and General Conditions of Contract (GCC).
- 4.0 Special Conditions of Contract along with Annexure.
- 5.0 Drawing Nos.
- 6.0 Technical Specifications:

\*I/\*We hereby submit our tender and undertake to keep our tender valid for a period of **180** days from the date of opening of tenders i.e. up to / /2018

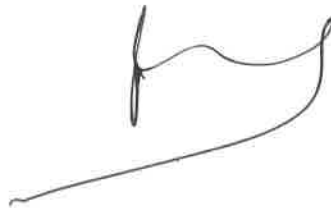
\*I/\*We hereby further undertake that during the said period \*I/\*We shall not vary/alter to revoke my/our tender during the validity period of tender.

This undertaking is in consideration of IIIT-A agreeing to open by tender, consider and evaluate the same for the purpose of award, in terms of provisions of tender documents. Should this tender be accepted, \*I/\*W shall not vary/alter ta revoke my/our tender during the validity period of tender.

I/We also agree to abide by the fulfill and comply with all the terms and conditions and provisions of the above mentioned tender documents.

Signature along with Seal of the Company  
Duly authorized to sign the tender  
(on behalf of the Contractor)

Name: Designation:  
Name of Co. (BLOCK LETTERS) Date:  
Postal Address:  
Telegraphic Address:  
Telex no.



WITNESS :

Signature Date

Name and Address

(\*) Strike out whichever is not applicable



**AGREEMENT**

An agreement made this on \_\_\_\_\_ day of \_\_\_\_\_ between Registrar/Dy. Registrar/Faculty In charge(P), Indian Institute of Information Technology, Allahabad \_\_\_\_\_ (herein referred to as Employer) of the part and M/s \_\_\_\_\_ (herein referred as the Contractor of the other part).

Whereas in response to call for tender for the \_\_\_\_\_ as per tender paper at \_\_\_\_\_ hereto contractor has submitted a Tender as per Annexure 'A' hereto and whereas the said Tender of the contractor has been accepted the total estimated contract value of Rs. \_\_\_\_\_ as per copy of letter of acceptance of Tender No. \_\_\_\_\_ Dated \_\_\_\_\_ completed with enclosures at the accepted rates and agreed deviations from Tender Papers as per annexure hereto. Now this agreement witness that consideration of premises and the payment to be made by the Employer to the contractor provided for herein below the contractor shall supply all equipments and materials and executed and perform all works for which the said Tender of the contractor has been accepted strictly according to the various provisions in Tender papers hereto and upon such supply execution and perform to the satisfaction of the Employer, the employer shall pay to the contractor at the several rates accepted as per the said annexure and in terms of provisions herein.

In witness whereof the parties have here unto set and subscribed their respective hands and /or seals the day and years respectively mentioned against their respective signatures.

Signed and delivered at \_\_\_\_\_ by Sri \_\_\_\_\_

For and on behalf of M/s \_\_\_\_\_

the contractor within named in the presence.

**(Authorized Signatory)**

Witness:

1. Signature

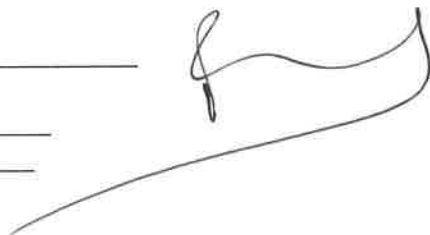
Name in Block Capitals \_\_\_\_\_

Address \_\_\_\_\_

2. Signature

Name in Block Capitals \_\_\_\_\_

Address \_\_\_\_\_



Signed and delivered at \_\_\_\_\_ by  
Sri \_\_\_\_\_ Registrar/Dy. Registrar/Faculty In charge (P), Indian Institute of  
Information Technology, Allahabad in the presence of:

**Registrar /Dy. Registrar/ Faculty In charge**

Witness:

1. Signature

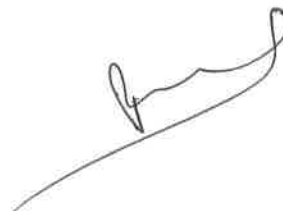
Name in Block Letter \_\_\_\_\_

Address \_\_\_\_\_

2. Signature

Name in Block Letter \_\_\_\_\_

Address \_\_\_\_\_

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the left.