

**Indian Institute of Information Technology, Allahabad**

**Vacancies in Administrative and Technical Cadre**

**Advt.No.01/2015**

Indian Institute of Information Technology, Allahabad has been in the forefront of Technology Education, Research & Development. The Institute invites applications in the prescribed format (**Annexure 1**) for appointment on regular/contract/deputation basis on the following Group-A posts upto July 31<sup>st</sup> 2015.

Sl.No.	Name of the Post(s)	No. of vacancies				Pay Band with Grade Pay
		SC	OBC	UR	Total	
1	Registrar(Initially on contract/deputation of 03 years. Further extension subject to satisfactory performance.)	-	-	1	1	PB-4:Rs.37400-67000;GP:Rs.10000
2	Deputy Registrar	-	1	1	2	PB-3:Rs.15600-39100;GP:Rs.7600
3	Deputy Librarian	-	-	1	1	
4	System Analyst	-	-	1	1	PB-3:Rs.15600-39100;GP:Rs.6600
5	Executive Engineer (civil)	-	-	1	1	PB-3:Rs.15600-39100;GP:Rs.6600
6	Assistant Registrar	-	1	1	2	PB-3:Rs.15600-39100;GP:Rs.5400
7	Senior Programmer	-	-	2	2	
8	Medical Officer	-	-	2	2	

LD\*- Reserved for Locomotor Disability (LD).

**Mode of Appointments:** The Institute follows reservation norms as per GoI rules.

**Age:** Maximum upto 50 years. For those applicants who are educationally qualified and otherwise eligible and worked in IIIT-A in any capacity for more than 5 years, a relaxation of 5 years in upper age limit will be admissible.

**Essential, desirable qualification and experience for the above post(s), as per serial number, are as under:**

1	Essential	(i) Post Graduate Degree (Master's degree) with at least 55% (or equivalent) in any discipline from a reputed University/Institution preceded by a consistently good academic record; (ii) Technical and administrative experience at an institution of higher education/research organization for a minimum of 15 years with 08 years should be as Deputy Registrar or on equivalent post;
	Desirable	(i)Ph.D. Degree in Engineering/Technology/Management from a reputed Institution;(ii) Familiarity with administrative practices, financial matter, human resource management, statutory functions and academic activities at autonomous educational Institutes.

2	Essential	(i) Post Graduate Degree (Master's degree) with at least 55% marks or equivalent. At least 08 years of experience in automation, computer software, office/ and financial Management along with 05 years in the pay band PB-3: Rs. 15600-39100, G.P. 5400 or equivalent or working in analogous post.
	Desirable	Degree in Management or L.L.B., knowledge of computer, experience of e-governance.
3	Essential	(i) Master's Degree in Library Science/Information Science/Documentation with at least 55% marks or its equivalent grade of B in the UGC seven point scale and consistently good academic record. (ii) 8 years experience as an Assistant Librarian/Librarian of reputed Institute.(iii) Evidence of innovative library services, published work and professional commitment.
	Desirable	PhD/M.Phil in Library Science/Information Science.
4	Essential	(i)MCA/MSc. Computer Science/BE/B.Tech in computer engineering/computer science/computer technology of a recognized University or equivalent with 08 years experience of System Design/Analysis/Data Processing, out of which at least 2 years experience should be in programming.  OR M.Tech (with specialization in Com. Sc./Engg/IT with 5 years of experience of System Design/Analysis/Data Processing out of which at least 2 years experience should be in programming. (ii)The candidate should also have expertise in Unix, Linux, Windows, Networking, RDBMS, mail & Web Services, High Performance Computing.
	Desirable	(i)Experience of System/Database/Network analysis, development and administration. (ii)good command on Java, JSP etc.
5	Essential	(i) A 1st Class Bachelor's Degree in Civil Engineering. (ii) A minimum of 8 years experience in the Civil Construction works and experience of CPWD procedures, knowledge of Computer Applications and Auto-CAD Software.
	Desirable	Preference will be given to the candidates who have worked for at least 03 years as senior Assistant Engineer in the pay band PB-3; Rs. 15600-39100 G.P. 5400. Candidate should have good knowledge of preparation of estimates, tender documents, award of work for construction of multi-storeyed buildings, maintenance of residential/Institutional campuses as per CPWD/PWD norms and other associates issues related with building and construction and good experience to monitor the quality of work including sanitary and plumbing works.
6	Essential	(i) A Post Graduate Degree with at least 55% marks or equivalent grade and 08 years experience in a Govt. educational or similar Govt. Institution (ii) Knowledge of Government rules.
	Desirable	Computer knowledge and ability to work independently will be preferred.

7	Essential	(i) BE/B.Tech in Computer Science & Engineering/ MCA with 5 years experience in Programming. OR ME/M.Tech in Computer Science and Engineering/ Electronics with 3 years of experience in Programming.  (ii) The candidate should have also expertise in Unix, Linux, Windows, Networking, RDBMS, mail & Web Services, High Performance Computing.
	Desirable	(i) Experience of System/Database/Network analysis, development and administration. (ii) good command on Java, JSP etc.
8	Essential	(i) MBBS, including completion of compulsory internship from a recognized University or any recognized equivalent degree of any other University or Institution recognized by the Medical Council of India. (ii) Must be registered with UP Medical Council or with any other Council duly constituted by Medical Council of India. (iii) Adequate knowledge of Hindi/English.
	Desirable	(i) MD or MS in an appropriate branch of Medicine with experience in professional work (ii) Service in rural areas.

### **General Instructions to the Candidates**

1. a) The SC/ST and OBCs are required to attach the caste Certificate in the format as prescribed by the Govt. of India.  
b) The Institute follows the Central list in the case of SC/ST and OBCs.
2. The Institute reserves the right to assign/transfer the selected candidates elsewhere within the Institute and appointment will be offered accordingly.
3. a) Requirement of experience is relaxable at the discretion of the competent authority in the cases of SCs and STs.  
b) The Institute reserves the right to relax any of the qualifications/experience/age in exceptional cases of meritorious candidates.  
c) Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s).
4. a) The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for test or interview.  
b) Fulfillment of qualifications per-se does not entitle a candidate to be called for test or interview.  
c) The Institute reserves the right not to fill up the posts, cancel the Advt. in whole or in part without assigning any reason and its decision in this regard shall be final.
5. a) Applications should be accompanied with a non-refundable demand draft of Rs. 400/- for General candidates and Rs. 200/- for SC/ST/OBC and Physically Handicapped candidates drawn in favor of "Director, IIT-Allahabad" payable at Allahabad.  
b) The issuing date of demand draft should be within the duration of Advertisement.  
c) Demand Draft will not be refunded or re-adjusted under any circumstances.  
d) No other mode of payment will be accepted; and such applications will be rejected forthright and the payment made shall stand forfeited.
6. a) Incomplete applications, without relevant supporting documents, without prescribed demand draft and if received after closing date will be out rightly rejected.  
b) Institute will not be responsible for any postal delay.  
c) Interim correspondence will not be entertained or replied to.

- d) Any attempt to influence will lead to disqualification of candidature.
- 7.a) The completed application along with all relevant supporting documents and prescribed demand draft in original must reach the Institute on July 31<sup>st</sup> 2015.
- b) Persons serving in Govt./Semi-Govt./PSUs, should send the completed application form along with all relevant supporting documents and prescribed demand draft in original THROUGH PROPER CHANNEL, failing which such persons shall be required to produce NOC at the time of interview, provided they must have sent an Advance Copy along with demand draft in original.
- c) The envelope, containing complete application, should be super-scribed as "Application for the post of .....".
- d) The complete application form in all respect should be sent to "Deputy Registrar (E), IIIT-Allahabad, Deoghat, Jhalwa, Allahabad-211012, U.P."

**Note:** No TA/DA will be admissible to the candidates called for written test and interview. Cutoff date for determining the eligibility criteria shall be treated as 01/01/2015.

**Closing date for receiving the complete application forms at IIIT- Allahabad is July 31<sup>st</sup> 2015 till 6.00 P.M.**

**Address for Correspondence:**

**The Deputy Registrar (E), IIIT - Allahabad, Deoghat, Jhalwa, Allahabad-211012, U.P., India.**